

**KANSAS STATE BOARD OF NURSING
BOARD MEETING SCHEDULE
December 13, 14, 15, 2004**

**BOARD MEETING LOCATION: Landon State Office Building
900 SW Jackson, Room 106 and 108
Topeka, Ks 66612**

MONDAY – DECEMBER 13, 2004

10:00 a.m. – 5:00 p.m. Strategic Planning Meeting
Governor's Row House
811 SW Buchanan
Topeka, KS
Deadline for Reservations December 1, 2004
To Make Reservations Call -296-5752

TUESDAY – DECEMBER 14, 2004

9:00 a.m. – 12:00 p.m. Education Committee
Landon State Office Building, Room 106

8:00 a.m. – 9:00 a.m. Continuing Education Committee **(Conference Call)**
Board of Nursing Library, Room 1051

9:15 a.m. – 10:15 a.m. LPN IV Therapy Advisory Committee
Landon State Office Building, Room 108

10:30 a.m. – Until Finished Investigative Committee, Executive Session for privileged
and confidential review.
Board of Nursing Library, Room 1051
Landon State Office Building
(Committee may break for lunch)

12:00 p.m. – 1:00 p.m. Lunch

1:30 p.m. – 3:30 p.m. ARNP Committee
Landon State Office Building, Room 108

3:30 p.m. – 4:30 p.m. Practice/MHT Committee
Landon State Office Building, Room 1051

4:30 p.m. – Until Finished Investigative Committee, Executive Session for privileged
and confidential review. **(If Needed)**
Board of Nursing Library, Room 1051
Landon State Office Building

Note: Committee meetings will need to adjourn at scheduled time.

WEDNESDAY – DECEMBER 15, 2004

8:00 a.m. – 9:15 a.m. Investigative Committee, General Session
Board of Nursing Library, Room 1051
Landon State Office Building

8:30 a.m. – 9:15 a.m. Finance Committee
Landon State Office Building Room, 108

**Kansas State Board of Nursing
Landon State Office Building, Room 106
Board Meeting Agenda
December 15, 2004**

9:30 a.m. Call to Order
Review onsite packets
Additions/Revisions to Agenda
Minutes: September 15, 2004

9:45 a.m. Agency Reports
1. Executive Administrator
2. Staff

Committee Reports

10:15 a.m. 1. Practice/MHT – Chair, Tamara Hutchison
Committee meeting report
Action Items

10:30 a.m. 2. Education – Chair, Joan Sheverbush
Committee meeting report
Consent item – Curriculum change requests
Annual program review
Action items

10:45 a.m. 3. CNE – Chair, Ann Chapman
Committee meeting report
Action items

11:00 a.m. Break

11:15 a.m. 4. LPN IV Therapy Advisory Committee
Chair, Tamara Hutchison
Committee Report
Action Items

11:30 a.m. 5. ARNP - Chair, Artis Perret
Committee Report
Action Items

12:00 p.m. – 1:00 p.m. Break for Lunch

1:00 p.m. Open Forum
1. Janice Jones, KSNA

(Meeting will move up one hour if no one is present for open forum)

1:15 p.m. 6. Investigative Committee – Chair, Kelly Arpin
Committee Report
Action items

1:30 p.m. 7. Finance Committee – Chair, Barbara Stec
Committee Report
Action items

1:45 p.m. Old Business
1.
2.

2:15 p.m. New Business

2:30 p.m. Executive Session (if needed)

March 2005 Agenda

Adjourn:

Please Note: Additional items, which have come to the attention of the Board, will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the Board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or chairperson of the committee.

Any individual with a disability may request accommodation in order to participate in the public hearing and may request the proposed regulations and economic impact statements in an accessible format. Requests for accommodation should be made at least five working days in advance of the hearing by contacting Roberta Kellogg at (785) 296-5752. Handicapped parking is located on the south end of Landon State Office Building, and the north entrance to the building is accessible to individuals with disabilities.

Kansas Board of Nursing
Landon State Office Building, Room 106
Education Committee Agenda
December 13, 2004

Time: 9:00 a.m. – 12:00 p.m.

Committee Members: Joan Sheverbush, RN, MN, Chair
Karen Gilpin, RN, MSN, CNAA, Vice Chair
Debbie Dale, LPN
Judith Hiner, RN BSN, CAN
Wanda Bonnel, PhD, RN
Judith Calhoun, RN ARNP
Vera Streit, RN, NM
Jeanne Walsh, RN, MSN

Staff: Nancy Mosbaek, PhD, RN
Roberta Kellogg, Administrative Specialist

- I. Call to Order
- II. Review of onsite packets
- III. Addition and revision to agenda
- IV. Approval of minutes - September 13, 2004 meeting
- V. Announcements
- VI. Education Specialist Report/Announcements
- VII. Old Business
 - A. Major and Minor Curriculum Change guidelines – Ad Hoc Committee Report
 - B. Refresher Course Regulations (licensed personnel)
 - C. Review Course Regulations (unlicensed personnel/ petitioners)
 - D. Annual Report Summary
 - E. Requirements to take NCLEX in Kansas (clinical hours)
 - F. Pass rates: 2003 and 2004 (through 3rd quarter)
Format for Web site
 - G. Background Report Survey Results
- VIII. New Business
 - A. Program survey dates
 - B. Out of state programs using Kansas clinical facilities – OK Wesleyan
 - C. Guidelines for sharing clinical facilities
 - D. Possible time frame change for graduate status
- IX. Consent Items
 - A. Petitions for NCLEX
 - B. Program Requests
 - a. Brown-Mackie application to start a new program (bi-level, PN/ADN)
 - b. Pratt Community College request to offer satellite ADN in Cowley County
 - c. Wichita Area Technical College – Major Curriculum Change request
 - d. Southwestern College – Major Curriculum Change request
 - e. Johnson County – RN Refresher Course
 - D. BON Scholarships and new essay topic
 - E. LPN Self-Study Refresher Course from Washington
- X. Agenda for next Committee meeting
- XI. Adjourn

**Kansas State Board of Nursing
Landon State Office Building, Room 1051 - Library
December 14, 2004**

Continuing Nursing Education Committee Conference Call Agenda

NOTE: The meeting will be held by conference call. To participate in the conference call, dial (785) 296-0443

TIME: 8:00– 9:00 a.m.

Committee Members: Ann Chapman, Chair, RN, ARNP, CNS
Sharon Folsom, Vice-Chair, LMHT
Barbara Stec, Public Member
Carolyn Westin, RN, BNS, MA
Vicki Brooks, RN, BC, BSB, BSN
Jane Zaccardi, RN, MA, RNCS

Staff: Patty Brown, RN, MS, Educ. Spec., CNE
LaNae Workman, Administrative Assistant

- I. Call to Order
- II. Additions/Revisions to Agenda
- III. Minutes: Approval of September 2004 minutes
- IV. Consent Items
Five Year Renewals:
AWHONN
Creative Care Corporation
Kansas Association of Nurse Anesthetists
NW KS AHEC
Wichita Public School Dept of Health

Denied IOA's
- V. Old Business
A. Update on KSA 65-1117
- VI. New Business
A. Announcements
B. Long Term Provider Applications
- Amy Siple
- Lawrence Public Schools
- Hospice Care of Kansas
- VII. Agenda for March 2005 CNE meeting
Consent items:
Five year renewals: Seward County Community College;
Cerner Corporation
- VII. Adjourn

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**Kansas State Board of Nursing
Landon State Office Building
Room 108
LPN IV Therapy
December 14, 2004 Agenda**

Time: 9:15 – 10:15 am

Committee Members: Tamara Hutchinson, RN BSN, Chair
Debbie Dale, LPN, Vice Chair
Kelly Arpin, LPN
Artis Perret, RN MSN, ARNP

Staff: Patty Brown, Education Specialist
LaNae Workman, Administrative Assistant

- I. Call to Order
- II. Review of Onsite Packets
- III. Additions/Revisions to Agenda
- IV. Minutes
 - A. Approval of September 2003 Minutes
- VI. Old Business
- VII. New Business
 - A. Review of regulation revision
 - B. Draft clinical competency checklist
 - C. Documentation for distribution of test pool
- VIII. Agenda for next IV Therapy Committee meeting
- XI. Adjourn

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DRAFT
Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Agenda
December 14 & 15, 2004

Committee Members: Kelly Arpin, LPN, Chair
Artis Perret, RN, MSN, ARNP, Vice Chair
Sharon Folsom, MHT

Staff: Diane Glynn, JD, RN, Practice Specialist
Inge Reed, Sr. Administrative Assistant

- I. Call to order at 10:30 a.m. on **Tuesday, December 14, 2004** in LSOB, Room 1051
 - A. Adjourn to executive session for privileged and confidential information review.
(Committee may break for lunch) (Committee will continue on Tuesday afternoon if needed)
Adjournment when review completed.
- II. Call to order at 8:00 a.m. on **Wednesday, December 15, 2004** in LSOB, Room 1051
- III. Review of onsite packets
- IV. Additions and revisions to agenda
- V. Minutes
 - A. Approval of September 15, 2004 committee minutes
- VI. Complaints/concerns
- VII. Old Business
 - A. Grid Proposal-Draft #3
- VIII. New Business
 - A. Checklist for new graduates
- IX. Adjournment of general session

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**Kansas State Board of Nursing
Landon State Office Building Room 108
ARNP Committee Agenda
December 14, 2004**

Time: 1:30 – 3:30 PM

Committee Members: Artis Perret, RN, MSN, ARNP, Chair
Ann Chapman, RN, ARNP, MSN, Vice-Chair
Karen Gilpin, RN, MSN CNA
Debra Chapman, RN, ARNP, CNM
Katharine Clark, RN, ARNP/RNA
Brenda Moffitt, RN, CNS, ARNP
Jane Conroy, RN, MS NP-C, ARNP

Staff: Patty Brown, RN, MS, Educ. Spec.
LaNae Workman, Administrative Assistant

Call to Order

- I. Review of Onsite Packets
- II. Additions/Revisions to Agenda
- III. Approval of June and September 2004 minutes
- IV. Old Business:
 1. Discussion of revisions to Draft #8 for 60-11-101, 104, 104a, 107, and 105.
- V. New Business
 1. Announcements
- VI. Agenda for March 2005 ARNP meeting
- VII. Adjourn

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DRAFT
Kansas State Board of Nursing
Board of Nursing Library, Room 1051
Practice/LMHT Committee Agenda
December 14, 2004
MEET ME CONFERENCE CALL AVAILABLE BY CALLING 785-296-0445

TIME: 3:30 PM– 4:30 PM

Committee members: Tamara Hutchison, BSN, RN, Chair
Karen Gilpin, RN MSN, CNAA, Vice-Chair
Kelly Arpin, LPN
Sharon Folsom, MHT
Roxanne Perucca, RN
Karen Aten, BSN, RN
Stephanie Moore, CNS, ARNP
Julie Miller, RN

Staff: Diane Glynn, JD, RN, Practice Specialist
Inge Reed, Sr. Administrative Assistant

- I. Call to Order
- II. Review of onsite packet
- III. Additions and revisions to agenda
- IV. Approval of September 14, 2004 minutes
- V. Complaints/concerns
- VI. Old Business
 - A. IV therapy KSA 65-1136, KAR 60-16-101 & 102 (if completed by IV Therapy Committee)
 - B. School Nurse Regulations KAR 60-15-101 & 104
- VII. New Business
 - A. Statute and Regulation review
- VIII. Adjournment

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**Kansas State Board of Nursing
Landon State Office Building, Room 108
Finance Committee Agenda - DRAFT
December 15, 2004**

Time: 8:30 a.m. – 9:30 a.m.

Committee Members: Barbara Stec, Public Member, Chair
Tamara Hutchison, MSN, RN, Vice-Chair
Karen Gilpin, MSN, CNAA

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, IT Consultant
LaNae Workman, Administrative Assistant

Call to Order:

Rev. Onsite packets:

Add/Rev Agenda:

Approval of Minutes:

Complaints/concerns:

Old Business:

1. Budget FY05:
2. Imaging System:
3. Paperless Board Meetings:

New Business:

1. FY06 & 07 Budget

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