

APPROVED

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes**

December 14, 2004

TIME: 10:30 AM – 12:30 PM

Committee Members: Kelly Arpin, LPN, Chair
Artis Perret, RN, Vice - Chair
Sharon Folsom, MHT

Executive Session: Kelly Arpin motioned to adjourn to executive session at 10:30 am for privileged and confidential information review using the procedures established for case disposition. Artis Perret seconded the motion. MSC. Broke for lunch 12:20 to 1:00 pm. Broke at 3:30 for Practice Committee. Reconvened at 4:45 and worked until adjournment at 7:15 pm.

December 15, 2004

TIME: 8:00 AM – 9:30 AM

Staff: Diane Glynn, JD, RN, Practice Specialist
Inge Reed, Senior Administrative Assistant

Call to order: Kelly Arpin called the general session of the Investigative Committee to order at 8:02 a.m. Committee members and staff were present. Guests included Janice Jones, and Terri Roberts.

Review onsite packet: Onsite packet was reviewed.

Add/Rev. Agenda: There were no additions or revisions to the agenda.

Minutes: The minutes of the September 15, 2004 meeting were reviewed. Artis Perret moved to approve the minutes and Sharon Folsom seconded. MSC.

Complaints/concerns: There have been no complaints or concerns since the September meeting.

Old Business

Grid Proposal: Artis Perret moved to take changes to the Board on Disposition of Investigative Cases for policy and procedure and Sharon Folsom seconded. MSC.

Artis Perret moved to accept Case Disposition Worksheet with no changes and Sharon Folsom seconded. MSC.

New Business:

Artis Perret moved to take to the Board with no changes the Applications for Licensure Checklist and Sharon Folsom seconded. MSC.

Adjournment of general session: The general session was adjourned at 9:11 a.m.

Kelly Arpin, LPN, Chair

Date