

**Kansas State Board of Nursing  
Landon State Office Building, Room 106  
Board Meeting Minutes  
December 15, 2004**

Call to Order: The meeting was called to order by Board President J. Hiner at 9:36 a.m. in room 106 of the Landon State Office Building.

Board Present: Judith Hiner, RN, BSN, CAN  
Karen Gilpin, RN, MSN, CNAA  
Kelly Arpin, LPN  
Tamara Hutchison, RN, BSN  
Artis Perret, RN, MSN, ARNP  
Joan Sheverbush, RN, MSN  
Ann Chapman, RN, MSN, ARNP  
Sharon Folsom, MHT  
Debbie Dale, LPN

Board Absent: Barbara Stec, Public Member, with prior notice

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator  
Nancy Mosbaek, PhD, RN, Education Specialist  
Diane Glynn, JD, RN, Practice Specialist  
Patty Brown, RN, MS, CNE Specialist  
Roberta Kellogg, Administrative Specialist  
Adrian Guerrero, Computer Support Tech.

Review onsite packets:

Add/Revise Agenda: No revisions or additions.

Minutes: The September 15, 2004 Board meeting minutes were reviewed. It was moved to approve the minutes of KSBN meeting September 2004 with revisions. Motion #1 Gilpin/Dale Adopted UYVV.

Agency Reports:

Admin. Rept.: M. Blubaugh, Executive Administrator reported to the Board. (See report) The NCSBN Mid Year Conference is scheduled for March 22<sup>nd</sup> & 23<sup>rd</sup> in San Diego, Ca. M. Blubaugh and K. Gilpin will attend the Mid Year Conference. J. Sheverbush may be able to attend if her schedule allows. Delegate Assembly is scheduled for August 2<sup>nd</sup> thru the 5<sup>th</sup> of August in Washington, DC.

During this legislative session Legislators will be discussing the implementation of a plan for collection of unpaid taxes. M. Blubaugh reported that 17% of nurses in Kansas have delinquent taxes. M. Blubaugh would like to be present when this discussion takes place so that nothing with the collection of taxes will disrupt the on line renewal process. It was consensus of the Board that M. Blubaugh be present at the discussion of collection of unpaid taxes.

Carrie Jones Williams has notified the Gov. Office and Board that due to illness she will not be able to fill the public member position on the Board.

Minutes: Minutes of November 18, 2004 were reviewed. It was moved to approve November 2004 minutes. Motion #2 Hutchison/Sheverbush Adopted UYVV.

Staff Repts.: P. Brown CNE Specialist reported to the board. (See report)

N. Mosbaek Education Specialist reported to the board. (see report).

A. Guerrero Computer Support Tech. reported to the Board. (See report)

D. Glynn Practice Specialist will report to the Board during Investigative Committee Report. (See report)

### **Committee Reports**

Practice/MHT; T. Hutchison Chairperson, gave the Practice/LMHT Committee report. (See committee report). The Practice/LMHT Committee report was accepted by consensus of the Board.

K.S.A. 65-1136 was discussed. N. Furse, of Legislative Research has said the one year of practice for LPNs prior to being IV certified is language that must remain in statute.

K.A.R. 60-15-101 was reviewed. It was moved the following changes in 60-15-101.

(j) Insert (United States) Food and Drug Administration.

(h) Administration of medication will read (medication administration)

(m) "School Setting" means any Public or non public school of learning environment during school attendance hours. The rest of the sentence will be deleted. Motion #3 Hutchison/Chapman Adopted UYVV.

K.A.R. 60-15-104 was reviewed. It was moved to approve changes 60-15-104 (1) medication administration in the school setting [through out the entire document.) Motion #4 Hutchison/Gilpin Adopted UYVV.

K.A.R. 60-16-102 which refers to IV Therapy requirements reviewed at the September 2004 meeting. No additional changes were made at the December 2004 meeting. It was moved to accept changes in 60-16-102. Motion #5 Hutchison/Gilpin Adopted UYVV.

Education:

J. Sheverbush, Chairperson, gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

Major and Minor curriculum change forms were reviewed. It was moved that the major and minor curriculum change request forms with editorial change be accepted. Motion #6 Sheverbush/Arpin Adopted UYVV.

Excelsior College requested approval in Kansas. Excelsior College does not have a clinical component in their curriculum. Kansas regulation requires clinical hours; therefore Excelsior College does not meet the criteria to be a Kansas approved school. From this day forward, applicants graduating from Excelsior College will not be licensed in Kansas without the clinical hour requirements. It was moved out of the Education Committee that to assure compliance with KSBN regulations that transcripts be required for all new graduates and endorsements and that a clinical component be an integral part of the educational program. Further request that Laura Graham, Assistant Attorney General send a response letter to Excelsior College. Motion #7 Sheverbush/Gilpin Adopted UYVV.

It was moved out of the Education Committee that the Board pursue background checks and finger printing for all new applicants. We recommend input from the Investigative Committee. Motion #8 Sheverbush/Perret Adopted UYVV.

It was moved out of Education Committee to accept petitions of Angela Crank, Kristi Mason, Crystal Burdick and Mary Garcia and Wilson Natabo to retake respective exams (given completion required study plans). Motion #9 Sheverbush/Gilpin Adopted UYVV.

It was moved out of Education Committee that the major curriculum changes from WATC of reducing the total program hours from 1200 to 1005 and reduces program length from two 21 week semesters to two 18 week semesters. Motion #10 Sheverbush/Gilpin Adopted UYVV.

Southwestern College had requested to eliminate NURS 323 Caring as Cooperative Endeavors 2 from their curriculum. It was moved out of Education Committee to accept the curriculum changes to eliminate Nurs 323 based on rationale given. Motion #11 Sheverbush/Gilpin Adopted UYVV.

It was moved out of Education Committee to accept the RN refresher course at Johnson County Community College as presented. Motion #12 Sheverbush/Gilpin Adopted UYVV.

Posting pass rates from Kansas Nursing Schools on the web with the history of 3 to 5 years for comparison was discussed. It was consensus of the Board to post 5 years of pass rates on the web.

Scholarship winners will be announced at the March meeting.

It was moved out of Education Committee to approve the guidelines for petition review and approval by the Education Specialist – that included the friendly amendment. The Board will review any case that is denied by the Educational Specialist. Motion #13 Sheverbush/Arpin Adopted UYVV. Random audits will be performed to monitor the types of petitions that are being approved by the Education Specialist.

BREAK: 11:05 a.m.

Open Session: 11:15 a.m.

Karen Gilpin left meeting @ 11:15 a.m.

CNE: A. Chapman, Chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to accept the five year renewals for continuing education providers for Creative Care Corporation, Kansas Association of Nurse Anesthetists, NE Kansas AHEC, and Wichita Public School Dept. of Health. Motion #14 Chapman/Perret Adopted UYVV.

It was moved to approve Mobile – Amy Siple, as a long term CNE provider. Motion #15 Chapman/Perret Adopted UYVV.

It was moved to approve the Lawrence Schools program to provide CE to school nurses. Motion #16 Chapman/Perret Adopted UYVV.

It was moved to approve the Hospice Care of Kansas as a provider of continuing Education. Motion #17 Chapman/Perret Adopted UYVV.

One application was denied.

LPN IV Therapy:

T. Hutchison Chairperson gave the LPN IV Therapy Advisory Committee report. (See committee report.) The LPN IV Therapy Advisory Committee report was accepted by consensus of the Board.

It was moved the K.A.R. 60-16-104 changes be approved. (h – A) Central line dressing, administration, set tubing, and parenteral fluid container. Heparin flush procedure and Saline flush procedure. Motion #18 Hutchison/Arpin Adopted UYVV.

K.S.A. 65-1136 [grandfathered in] is correct.

K.A.R. 60-16-104 and K.A.R. 60-16-102 are ready to go through to the Department of Administration Legal Division and then on to the Assistant Attorney General for approval. After approval in these departments a Regulation Hearing will be scheduled.

K.A.R. 60-11-101a is still being worked.

ARNP:

A. Perret, Chairperson gave the ARNP Committee report. (See committee report) The ARNP Committee report was accepted by consensus of the Board. No action items.

Open Forum;

Janice Jones, KSNA asked KSBN to participate in the Decade of the Nurse with a Proclamation Signing with Governor February 10<sup>th</sup>. This joint effort will also include the 100 year anniversary in 2012 and 2013 of KSNA and KSBN respectively. It was moved to accept the invitation to participate in KSNA's and KSBN's 100<sup>th</sup> birthday celebration in 2012/2013. Motion #19 Sheverbush/Dale Adopted UYVV.

Lunch Break:

12:00 p.m.

Open Session:

1:00 p.m.

Inv. Comm. Rept.: K. Arpin, Chairperson gave the Investigative Committee report. (See Committee Report) The Investigative Committee report was accepted by consensus of the Board. It was moved out of Investigative Committee for Board approval the applicants for Licensure Checklist with additional language of transcripts for the initial and endorsement applications. Motion #20 Arpin/Dale Adopted UYVV.

It was moved out of Investigative Committee for board approval the Case Disposition Worksheet. Motion #21 Arpin/Hutchison Adopted UYVV.

It was moved out of Investigative Committee for board approval of Disposition of Investigative Cases. Motion #22 Arpin/Hutchison Adopted UYVV.

Finance Committee: J. Sheverbush Vice-Chairperson gave the Finance Committee Report. The Finance Committee report was accepted by consensus of the Board. M. Blubaugh explained the new Kansas Automated Nurse Notification Check (KANN√) program. It was moved out of Finance Committee to recommend KSBN go forth with KANN √ with amounts of pricing and revenue sharing, approval with Mary to sign contract if approved by A.G. Office. Motion #23 Sheverbush/Perret Adopted UYVV.

Old Business: None

New Business: Executive Session for personnel purposes with M. Blubaugh and board members present was requested.

It was moved to go into Executive Session for no more than 15 minutes with Mary Blubaugh for personnel reasons. Motion #24 Arpin/Chapman Adopted UYVV.

Open Session: No action.

Adjourn: 2:03 P.M.

Kelly Arpin, Board Secretary	Date
Judith Hiner, Board President	Date
Mary Blubaugh, Executive Administrator	Date