

APPROVED

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes**

December 13, 2005

TIME: 11:00 a.m. – Until Finished

Committee Members: Tamara Hutchison, RN, BSN, Chair
Sharon Folsom, LMHT, Vice Chair – absent w/prior notice
Janet Jacobs, LPN

Executive Session: Janet Jacobs motioned to adjourn to executive session at 11:00 a.m. for privileged and confidential information review using the procedures established for case disposition. Tamara Hutchison seconded the motion. Executive session adjourned at 7:00 p.m.

December 14, 2005

TIME: 8:15 a.m. – 9:15 a.m.

Staff: Diane Glynn, JD, RN, Practice Specialist
Inge Reed, Senior Administrative Assistant

Call to order: Tamara Hutchison called the general session of the Investigative Committee to order at 8:18 a.m. Committee members and staff were present. Guests included Terri Roberts.

Review onsite packet: Onsite packet was reviewed.

Add/Rev. Agenda: There were no additions or revisions to the agenda.

Minutes: The minutes of the September 14, 2005 meetings were reviewed. Tamara Hutchison moved to accept the minutes as written and Janet Jacobs seconded. MSC. No former committee members were present to approve.

Complaints/concerns: There have been no complaints or concerns since the September meeting.

Unfinished Business

Fingerprinting: Proposed statutory language for fingerprinting and background checks was reviewed. Terri Roberts handed out a question sheet about the background check wording.

KSNA:

KSNA staff member Terri Roberts presented draft #4 of standardized medication errors data collection form. KSNA will be presenting their final tool and pilot information at the March meeting.

New Business

Adjournment of general session: The general session was adjourned at 9:14 a.m.