

**Kansas State Board of Nursing
Landon State Office Building, Room 108
Finance Committee Minutes -APPROVED
December 17, 2008**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Janice McCart, RN, MSM, Public Member, Chair
Bernard Becker, Public Member, Vice Chair
Jane Conroy, RN, NP-C, ARNP

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, I.T.M.
Inge Reed, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 108 of the Landon State Office Building at 8:30 a.m. by J. McCart, Chair.

Review onsite packet: None.

Add/Rev. Agenda: None.

Minutes: The minutes of the September 17, 2008 meeting were reviewed. It was moved to approve the September 17, 2008 minutes. Motion #1 Becker/Conroy.

Complaints/concerns: None.

Unfinished Business: None.

New Business:

FY 09, 10 & 11 Budget: M. Blubaugh reported that the KSIP account has been frozen and that was the account that was to be used to purchase some of our end of life equipment. M. Blubaugh reported that we may be able to purchase a firewall from another agency. M. Blubaugh will go to budget analyst to plead our case to be able to purchase the equipment that will be reaching end of life in 2009.

I move to authorize staff to spend up to \$15,000 to replace firewall and related equipment should existing system fail. Motion #2 Becker/Conroy.

Software: A. Guerrero reported that the new software system project is going well. He reported the new servers are in place and that some troubles were encountered with 2 of the new servers. A. Guerrero is currently working with System Automation to get everything in place for conversion. Tentative deployment date is March 23, 2009. There will be a 2 week training of staff in February.

Cost of license printing: A. Guerrero reported that the paper for license cards has been on back order for 3 months. We will have to use card stock when paper runs out. It was discussed that several other states send out certificates and license card at time of licensure and they do not send out cards with renewals. Nurses and facilities are able to check status of license on the Board of Nursing web site. M. Blubaugh will collect information about the plastic cards and bring back to the committee in March 2009.

Adjourn: 9:00 a.m.

Committee Chairperson

Date