

**Kansas State Board of Nursing
Landon State Office Building, Room 108
Continuing Nursing Education
December 13, 2011**

TIME 9:33 a.m. – 11:15 a.m.

Committee Members Janet Jacobs, LPN, Chair
Kimberly Hensley, LPN, V. Chair
Rebecca Nioce, Public Member
Robert Harvey, Public Member
Tammy Huneycutt, RN, MSN
JoAnne Balthazor, RN

Staff Bill Anderson JD, BSN, RN

Guests Ronda Eagleson, RN, ARNP

Call to Order Janet Jacobs, LPN, Chair, called the meeting to order at 9:33 a.m.

Additions/Revisions to Agenda Bill Anderson asked the Committee to add Clay County Medical Center to the list of Long Term CNE Providerships to consider for renewal for 5 years.

Minutes The minutes from September 2011 were reviewed. It was moved and seconded to approve the minutes as published. Hackler/Harvey.
Approved

Denied IOA's The denied IOA's were reviewed by the Committee and accepted. There were 22 total denied IOAs, with 19 of those being requests for approval of IOA taken outside the licensing cycle, and the remaining IOAs not meeting the definition of CNE.

Unfinished Business Bill Anderson reported that no volunteers stepped from the 5 year renewal providerships that were asked, so staff submitted its own application. The text and pdfs came through the email with no problems. The committee discussed methods of inducing providers to try the process out when renewing, including a waiver of annual report fees. It was the consensus of the committee that an actual application should be received before posting the link to the electronic site for renewal.

New Business
LTP: 5 year renewals The application of Family Service and Guidance Center for their 5 year renewal was reviewed. It was moved and seconded to approve the application provided: the language concerning independent study was removed from the roster, the license numbers of participants was added to all certificates of completion and the sentence "*Arriving 10 minutes late, or leaving 10 minutes early will result in partial credit being awarded.*" Motion passed. Hackler/Huneycutt

The application of LeadingAge Kansas for a 5 year renewal was reviewed. It was moved and seconded to approve the application provided revisions were submitted: Clarification of the Policy on insufficient fund checks and clarification of the refund policy, the quotation language of 60-9-107(b)(3)(C) is placed on advertising, and an explanation is provided on materials regarding the target population. Motion approved. Hensley/Nioce

The application of Mental Health Association of South Central Kansas for a 5 year renewal was reviewed. It was moved and seconded to approve the application provided: the word "Provider" is changed to "Coordinator" on the roster. Motion passed. Hackler/Harvey

The application of Clay County Medical Center for a 5 year renewal was reviewed. It was moved and seconded to approve the application provided revisions were submitted: the brochure is changed to include the mandatory statement from KAR 60-9-107(b)(3)(C), and the license numbers of participants was added to all certificates of completion. Motion passed. Hackler/Huneycutt

LTP Initial Approvals

The application of American Academy of Family Physicians for an initial providership was reviewed. It was moved and seconded to deny the application and require submittal again March 2012 for submittal of answers to the following issues: Within the fee assessment policy, the issue of accepting checks and the procedures to be implemented in the event of returned checks should be outlined; the policies should address independent study. If independent study is allowed, there should be a pilot study to demonstrate the average calculated time to complete the program. If independent study is not allowed, that statement should be made a part of the policy, The committee felt that because of the complexity of the courses conducted, some of the lower level licensees might not benefit from the course and the committee asked that a disclaimer be place on the brochure with wording such as: *"this is an advanced level course and may not be suitable for all general continuing nursing education."* Motion passed. Huneycutt/

March 2012 Agenda

1. LTP renewals
2. American Academy of Family Physicians
3. Results of the public hearing on regulatory changes
4. The mandatory statement on KAR 60-9-107(b)(3)(C) in light of regulatory changes.

Adjourn

The meeting was adjourned at 10:38.

Committee Chair

Date