

**Kansas State Board of Nursing
Landon State Office Building, Room 560
Continuing Nurse Education Committee Minutes
December 10, 2013
9:30 a.m. CNE Committee Regular Meeting**

- Time:** 9:30 a.m. – 11:30 a.m.
- Committee Members:** Janet Jacobs, LPN (Acting Chair)
Judith Hiner, RN, BSN, V. Chair
- Via Phone:** Rebecca Nioce, Public Member, Chair
Rebecca Brown, MSN, RN
Michele Noble, MN, APRN, RN-BC
- Public Sign-ins:** Terri Roberts, KSNA Dist. 1, Via Phone
- Staff:** William Anderson, JD, RN, Program Specialist
Sheila Rice, Administrative Specialist
- Absent:** Lori Bacon, BSN, RN-BC
- Call to order:** The Continuing Nurse Education Committee meeting was called to order in room 560 of the Landon State Office Building at 9:30 a.m. by J. Jacobs acting as chair with R. Nioce attending via phone.
- Add/Rev. Agenda:** Add Great Plains renewal application
Remove Advanced Mobile renewal application
- Minutes:** The minutes for the September 2013 meeting were reviewed. It was moved to approve the September 2013 minutes.
Motion #1 Hiner/Brown, UYVV
- Consent Items:**
Denied IOA's: William Anderson reported there were 160-170 Individual Offering Approvals (IOAs) processed since the September 2013 meeting. Out of the total number of IOAs there were 39 denials with 14 were for timeliness, 22 for submission of no documentation and 3 did not fit the definition of CNE.
- Unfinished Business:**
LTP 5 year Renewal: SHAWNEE MISSION PUBLIC SCHOOL – It was moved to approve the renewal application for another five years pending submission of the following:
1. Sample of brochure or advertisement;
 2. Program sample;
 3. Bibliography for program;
 4. Participant certificate of completion;
 5. Presenter information;
 6. Coordinator qualifications;
 7. Program evaluation; and
 8. Address independent study.
- Motion #2 Jacobs/Noble UYVV

W NEWTON – It was moved to approve the 5 year renewal application pending submission of the following:

1. Bibliography; and
2. Coordinator information.

Motion #3 Hiner/Brown UYVV

HIAWATHA COMMUNITY HOSPITAL – It was moved to approve the 5 year renewal application pending receipt of:

1. Bibliography;
2. Instructor credit (2 hrs per presentation, no preparation);
3. Clarification of terms (contact hours vs. CEU)

Motion #4 Hiner/Noble

ADVOCACY THROUGH EDUCATION, LLC – It was moved to approve the 5 year renewal application pending submission of:

1. License number on certification and statement of Independent Study;
2. Bibliography;
3. Revision of ANCC statement (KSBN) does not specify;
4. Sample brochure or program announcement; and
5. Signature (name) of Coordinator on roster.

Motion #5 Hiner/Noice UYVV

VIA CHRISTI CLINIC – It was moved to approve the 5 year renewal application pending submission of:

1. Coordinator's qualifications;
2. Correction of all paperwork regarding provider statement wording and facility name; and
3. Updating bibliography for programs.

Motion #6: Jacobs/Noble UYVV

Menorah Medical Center – It was moved to approve the 5 year renewal application pending submission of:

1. Coordinator's qualifications;
2. Bibliography;
3. Course evaluation (objective specific);
4. Program presenter information; and
5. Roster with signature lines for participants.

Motion #7 Jacobs/Noble

KAMMCO – It was moved to approve KaMMCO's renewal application as a long term provider for another five (5) years.

Motion #8 Brown/Noble

HAYS MEDICAL CENTER – It was moved to approve the 5 year renewal application pending submission of:

1. Offering bibliography;
2. Sample certification;
3. Participant evaluation addressing objectives;
4. Speaker information; and
5. Coordinator information.

Motion #9 Hiner/Brown UYVV

GREAT PLAINS – It was moved to approve the 5 year renewal application pending submission of:

1. Provider statement on published material;
2. Updating of bibliographies; and
3. Clarification of fees charged to participants.

Motion #10 Jacobs/Hiner UYVV (Brown abstained.)

New Business:

LTP 5 yr New Apps:

ATI – It was moved to require that ATI needs to resubmit their initial 5 year application at the March 2014 meeting along with:

1. Bibliography information;
2. Updated coordinator information;
3. Clarification of target audience;
4. Presenter information;
5. Attendee evaluation (objective specific),
6. An updated certificate with a CNE provider signature; and
7. Indication of self study.

Motion #11 Brown/Noble UYVV

PERINATAL RESOURCE – It was moved to approve Perinatal Resource’s initial 5 year application as a long term provider pending submission of:

1. An updated bibliography;
2. A roster with a signature line for attendees;
3. Updated evaluation (objective specific); and
4. Clarification of terminology regarding hours obtained on certificates consistent with program information.

Motion #12 Noble/Brown UYVV

Association of Continuing Education:

A.C.E. (Association) – It was moved to revoke the 5 year CNE providership of A.C.E. (Association for Continuing Education) effective June 2013 based on the fact that was the date it announced termination of the corporate entity with the CNE Providership approval.

Motion #13 Brown/Noble

Public Comment:

NONE

Agenda for March 2014:

ATI 5 year CNE application

Adjourn:

Meeting adjourned at 11:30 am
Motion #14 Hiner/Jacobs

Committee Chair

Date