

**Kansas State Board of Nursing
Landon State Office Building, Room 106
Education Committee Minutes
February 19, 2002**

- Present: Diane Okeson, Ed.D., MN, RN, ARNP/CNS Chairperson
Sandra Qamar, RN, MN, CCRN, Vice Chair
Karen Gilpin, RN, MSN, CNA
Susan White, RN, MS
Tamara Hutchison, RN, BSN
Sarah Tidwell, RN, MS
Jeanne Walsh, RN, MSN
Eileen Deges Curl, PhD., ARNP, CNS
- Staff: Janette Pucci, MSN, RN Education Specialist
Roberta Kellogg, Administrative Specialist
- Call to order: The Education Committee meeting was called to order @ 8:35 a.m. by Diane Okeson, Chair in Room 106 of the Landon State Office Building.
- Review of onsite packets
- Announcements: D'Ambra Beard – Secretary for Education.
- Add/revise agenda: Review of regulations received back from the A.G.
- Minutes:** The minutes of the December 19, 2001 meeting were reviewed. It was moved we accept the minutes with changes. Motion #1 Gilpin/White Adopted UYVV
- Ed. Spec. Rpt: J. Pucci reported to the Board (see report)
- Survey visit dates:** February 26-28, 2002, D. Okeson, J. Pucci and P. Brown will survey Neosho County Community College, Bi-Level, Chanute-Ottawa with NLNAC.
- March 5-6, 2002, J. Pucci and P. Brown will survey Labette Community College, Bi-Level, Parsons.
- April 17-18, 2002, The University of Kansas City requested a deferral to October 2002 to coordinate with CCNE. We move KU Board visit to Fall 2002 to be coordinated with the CCNE visit. Motion #2 Tidwell/Deges Curl Adopted UYVV.
- April 23-24, 2002, K. Gilpin and J. Pucci will survey MidAmerica Nazarene University, BSN, Olathe.
- April 30-May 1, 2002, J. Pucci will survey Larned State Hospital MHT, Larned.

Annual Rpt. Dates: If the regulation changes are not finalized today, the directors were informed that the Annual Report due June 2002 will be submitted on the same form as used in the past. J. Pucci will send notification to all directors.

Petitions: David Banahasky, Linda Graham, Esther Thies and Unnah Zimucha petitioned to retake the NCLEX.

It was moved approval of David Banahasky petition for retest with requirement of PN-RN practice. Motion #3 Tidwell/Hutchison Adopted UYVV.

It was moved the Board approve Linda Graham to retake the NCLEX exam after completing a review course and PN-RN required paper. Motion # 4 Qamar/Tidwell Adopted UYVV.

It was moved Esther Thies be approved to retest with completion of review course and paper submitted on LPN to RN role differences. Motion # 5 Gilpin/Hutchison Adopted YUVV.

It was moved we accept Unnah Zimucha's request to take the NCLEX RN exam. Motion # 6 Walsh/Tidwell Adopted UYVV.

Petitions of foreign graduates were briefly reviewed as a FYI for committee members. No action was taken. Staff reviews and approves them for 1st time takers. Repeat takers come to the board as do our US graduates.

Form Revisions: Revisions of forms for clarification of educational information
Minor changes were made to the instructions for foreign nurse's making application for licensure in Kansas. The changes were:
1. Page 37. CGFNS, line 3, consulates, or
2. Line 4, insert (to) send
3. Line 4, delete (obtains) change certificate to certification.
Page 38. TOEFL, line 2, TOEFL/TSE.
Line 1, receive instead of received.

Authorization, 3rd sentence from the bottom NCLEX insert RN.
Page 39. Education, line 1 delete (a).
Page 40 under CGFNS, consulate, or insert (to) send
Line 4, delete (obtain) changed certificate to certifications.
Authorization, 3rd line from the bottom insert NCLEX (PN)
Receive instead of received.

It was moved approval of the instruction sheet for foreign nurses applying for licensure. Motion #7 Curl/Qamar Adopted UYVV.

Minor changes were made to the application for RNs and LPNs making application for endorsement into Kansas. On the RN form insert nursing behind diploma and associate degree under highest education completed. On the PN form change (may) to must

(pg.44). Under section II – change (may) to must. It was moved to approve the RN and LPN endorsement application changes. Motion #8 Gilpin/White Adopted UYVV.

In order to address action items for schools, it was moved a change in the agenda to address curriculum requests before old business. Motion #9 Gilpin/Tidwell Adopted UYVV.

New Business

Curr. Requests:

Butler County Community College represented by Patricia Hutchinson requested an increase in the number of students from 40-45 to be admitted into the first semester (NR105). She reported that data from previous years show an attrition rate of 10 to 12% with the majority of withdrawals occurring prior to the 20th day of the semester. BCCC would like to increase the initial enrollment of the first semester to 45 to adjust to the attrition rate. BCCC presently maintains a 1:8 instructor student ratio and can accommodate up to 50 students on clinical facilities. No change is requested for the second level of the program as they plan to absorb the increase into the advanced standing numbers. The letters of support from agencies utilized were included with the information. It was stated that the increase in numbers would not impact the Wichita Clinical sites. It was moved we accept BCCC request of increasing first semester # of student admission to 45. Motion # 10 White/Gilpin Adopted UYVV.

Kansas City Kansas Community College represented by Shirley Wendel requested a new course (Concepts for LPN Articulation). The course was developed for LPN Articulation students to expand concepts necessary to provide a safe effective care environment for adult and/or neonatal clients whose psychosocial and physiologic integrity are compromised. Articulation students will take NURS 0125 Transition Concepts during the summer and then take NURS 0127 Concepts for LPN Articulation prior to or concurrent with their first clinical nursing course. They will then progress to Care Concepts II (NURS 224) and Nursing Care Coordinator (NURS 226) for their final semester. It was moved approval of the NURS 127 course change request from KCK Com. College. Motion # 11 Deges Curl/Hutchison Adopted UYVV.

Labette County Community College, withdrew their request.

Manhattan Area Technical College represented by Myrna Bartel and Helen Estes requested a significant change in the Plan of Curriculum organization and a change in the course content requiring a change of clock or credit hours. It was moved to approve the curriculum change request as presented by Manhattan Area Tech. College. Motion # 12 Gilpin/Curl Adopted UYVV.

University of Kansas represented by David Martin requested NURS 404 change from 2 credit hours to 3 credit hours for RN to MSN and RN to BSN. Currently NURS 404/405 is two courses. The proposed revision would combine both the theory and clinical portions of this course into one three-hour theory course with lab experiences. This request is a part of the BSN completion program not an ARNP program so does not require committee or board action.

Break: 10:05 a.m.

Open session: 10:25 a.m.

Review of Regs: D. Okeson, chair reviewed the regulation changes returned from the AG's Office. The changes in; 60-2-101 and 60-3-106 are editorial in nature. The change in 60-4-103 is to bring the content current with past approvals. It was moved approval of the changes recommended by the AG Office. K.A.R. 60-2-101, 60-3-106, 60-4-103. Motion #13 Curl/Gilpin Adopted UYVV.

Survey Visit Form: The survey visit forms were reviewed. It was moved the committee approve Draft 3, 12/01 form with changes made today. Motion #14 Qamar/White Adopted UYVV. The changes made today were:

Change Accredited to approved.

K.A.R. 60-2-107, Student Policies, Insert a header of data sources at the columns titled compliance verified etc.

K.A.R. 60-2-103, Faculty and Preceptor Qualifications. All columns headed variance should have an (*)

Page 50, monitoring column, review Degree Plan.

Page 50 monitoring column, Review KSBN and School records for plans, transcripts and compliance with degree plan.

Page 50, reg. requirement column, an (e) to be added to rationale.

Page 52, monitoring column. Delete KSBN should read (review files)

Page 53, Monitoring column, Randomly select and review 10% of affiliating agency contracts. Monitoring columns, Randomly select and review evaluation documentation for specific clinical experiences for 10% of the students. The Committee asked staff to go through the document and complete editing on Randomly select and review statements.

Page 54, K.A.R. 60-2-105 Clinical Resources, monitoring column, add the word outcomes at the end of the sentence.

Page 64, K.A.R. 60-17-103, Reapproval Requirements insert (ARNP)

Survey form for ARNP is DRAFT 1 1201.

Survey form for LMHT is DRAFT 1 1201.

It was consensus of the committee the forms are ready for use and this is a closed issue. J. Pucci will send the revised document to all directors.

Annual Rpt. Form: The committee reviewed the DRAFT 2 Annual Report Forms. Changes were recommended.

Page 1. Office use only section, line 2 should read (% Pass rates for first time takers for the last 3 years).

Page 2. Part II, Budget and Library Resources, The Committee would like the number of on line systems added.

Table 2. Budget. The Program/Department Budget column, add a line under each listing and insert the % of change.

Next Years (Date) should be changed to read % of change from 2 years ago to current year.

Table 3. Lengthy discussion about the language used. The double line under line 5 should be moved below line 6.

#5. Delete resigned and insert (List the faculty who's FQR should be removed from the KSBN file):

Page 4. Column 1, Name of course and highest credentials.

Column 3, Clinical/Faculty

Column 4, New Degree completed. It was consensus of the committee to have staff complete changes in concert with regulation language.

The committee asked J. Pucci to send the % of pass rates to the schools when received.

Criteria for Survey Visits:

Dr. M. Hassett Ft. Hays State University, spoke to the committee about comments from the KACN and Kansas Tri-Council meeting. Dr. Hassett shared the following topics for discussion.

1. Triggers
2. Major vs. Minor curriculum (definition)
3. Clinical facility, approval process

Myrna Bartel shared topics for discussion from KCADNE.

1. definition of preceptor
2. pre-approval of visitors team members
3. Faculty and preceptor qualification

D. Okeson suggested the committee consider additional meeting time prior to or during the May meeting. The purpose of this forum would be for committee members and board members to hear discussion on the issues surrounding the revisions regarding regulations that have been reviewed for quite some time. The purpose of the forum would be to provide opportunity for input from the nurse educators from all 3 levels of programs. The presenters are asked to keep comments concise. Presenters will be asked to make known their intent to speak to the committee to J. Pucci. The committee agreed to spend 2-3 hours as time permits to hear these issues tentatively to be scheduled for Monday of Board meeting the week in May. The details will be completed and all nurse educators will be notified. They were reminded written documents must be submitted before April 23rd to meet board packet deadlines.

The following were tabled until the May Meeting.

Old Business

- A. Annual Report Form & Regulations
 1. K.A.R. 60-2-102 Reaccreditation (*Reapproval*) Requirements Draft #5
 2. Annual Report Form Draft 2
 3. K.A.R. 60-2-108 Reports Draft 2
Comparison of annual reports with KSBN, CCNE and NLNAC
(Bring copy that was distributed at December 2001 meeting)

New Business

- B. New education regulations Bring copy (distributed in December 2001 meeting packet)
 1. K.A.R.60-2-108 Reports (See Item VII)
 2. K.A.R. 60-3-103 Change of Name
 3. K.A.R. 60-2-102 Reaccreditations (*Reapproval*) Requirements. (See Item VII.)
 4. K.A.R. 60-1-104 Definitions
 5. K.A.R. 60-2-103 Faculty & Preceptor Qualifications
 6. K.A.R. 60-2-104 Curriculum Requirements
 7. K.A.R. 60-2-105 Clinical Resources
 8. K.A.R. 60-2-106 Education Facilities

Adjourn 12:05 p.m. It was moved the committee meeting adjourn. Qamar

Committee Chairperson

Date