

**KANSAS STATE BOARD OF NURSING  
BOARD MEETING MINUTES  
FEBRUARY 20, 2002**

**BOARD MEETING LOCATION:** Landon State Office Building  
900 SW Jackson, Room 106  
Topeka, Ks 66612

**Call to Order:** The meeting was called to order by Board President K. Gilpin at 8:35 a.m. in room 106 of the Landon State Office Building.

**Board Present:** Karen Gilpin, MSN, CNA  
Sandra Qamar, RN, MN, CCRN  
Diane Okeson, Ed.D, MN, RN, ARNP/CNS  
Tamara Hutchison, RN, BSN  
Teresa Harder, ART, LPN, CST  
Kelly Arpin, LPN  
Judith Hiner, RN, BSN  
Artis Perret, RN, MSN, ARNP  
Carol Maynard, LMHT

**Absent:** Barbara Stec, Public Member, absent with prior notice  
Mark Steadham, Public Member, absent with prior notice

**Staff Present:** Mary Blubaugh, RN, MSN, Executive Administrator  
Janette Pucci, RN, MSN, Education Specialist  
Diane Glynn, JD, RN, Practice Specialist  
Patty Brown, RN, MS, CNE Specialist  
Roberta Kellogg, Administrative Specialist

**Other:** Guen Easley, Asst. Atty. General, absent with prior notice

Review onsite packets  
Additions/Revisions to Agenda  
1. Executive Session @ 3:00 p.m.  
2. CLEAR report, Judith Hiner following staff reports

It was moved to accept the agenda with revisions. Motion #1  
Okeson/Qamar Adopted UYVV.

**Minutes:** The minutes of the December 5, 2001 meeting were reviewed. It was moved the minutes be approved as presented. Motion #2  
Hiner/Hutchison Adopted UYVV

**Admin. Report:** M. Blubaugh Executive Administrator reported to the Board. (See report)

**Introduction of staff:** Peggy Ziegler Administrative Assistant, Legal  
Alma Heckler, Asst. Atty. General, Litigation  
Karen Smith, Administrative Assistant, Receptionist  
D'Ambra Beard, Administrative Assistant, Education

- Staff Reports:
- A. Guerrero, Computer Support Tech. Reported to the board. (See Report)
  - D. Glynn Practice Specialist reported to the board. (See Report)
  - J. Pucci Education Specialist reported to the board. (See Report)
  - P. Brown CNE Specialist reported to the board. (See Report)
- CLEAR:** J. Hiner reported on the Annual CLEAR meeting she attended in San Antonio, TX. Representatives from many professions were in attendance. There was discussion about functions of other states and the importance of good communication skills.
- NCLEX Contract:** The NCLEX contract has been sent to Guen Easley, Asst. Atty. General and Chris Howe, Department of Administration, Purchasing for review before signing. Approval for signature was received from the AG's Office and waiting approval from purchasing. The only change is the increase in NCLEX examination fees for students. It was moved approval and signature of NCLEX contract. Motion #3 Okeson/Harder Adopted UYVV.
- Comm. Rpts:** T. Harder Chairperson gave the CNE Committee report. (See committee report) KSNA requested the CNE Committee review rejected IOA's. The committee report was accepted by consensus of the Board. It was moved to approve 5 year renewal providerships for:
1. Kansas City Kansas Community College
  2. Mental Health Assoc. of S. Central Kansas
  3. University of Kansas Department of Nursing
  4. Colby Community College
  5. Valley lab
  6. Southwest Medical Center
  7. College of health professions (WSU)
- Motion #4 Harder/Okeson Adopted UYVV.
- There was a lengthy discussion about KSBN keeping a Long Term Providership or distributing single program approval forms when KSBN staff presents a workshop. It was determined the KSBN should follow the same guidelines as other providers if continue with the providership.
- J. Hiner Chairperson gave the Investigative Committee report. The Investigative Committee report was accepted by consensus of the Board. Statutes regulating the LMHT were tabled until the February 2003 committee meeting.
- BREAK:** 10:08 a.m.
- Open Session:** 10:20 a.m.

**Comm. Rpts Cont.:** D. Okeson Chairperson gave the Education Committee report. The Education Committee report was accepted by consensus of the Board.

It was moved to approve the change of the KU visit from spring 2002 to fall 2002 to be in concert with the CCNE visit. Motion #5 Okeson/Qamar Adopted UYVV.

David Banahasky, Linda Graham, Esther Theis and Unnah Zimucha petitioned the board to retest. It was moved from the Education Committee approval of the following petitioner's request:

David Banahasky: Retest following submission of PN-RN practice paper. Linda Graham: retest following completion of a review course and PN-RN practice paper. Esther Theis: retest following completion of review course and PN-RN practice paper and Unnah Zimucha's retest. Motion #6 Okeson/Hutchison Adopted UYVV.

It was moved from Education Committee approval of the following forms with changes made in the committee: Foreign Nurse Instructions for RN & PN. Endorsement applications for RN & PN. Motion #7 Okeson/Qamar Adopted UYVV.

It was moved from the Education Committee: approval of the curriculum requests for the following schools.

- Butler County Community College
- Kansas City Kansas Community College
- Manhattan Area Technical College

Motion #8 Okeson/Qamar Adopted UYVV.

It was moved approval of recommended changes from the AG's Office for K.A.R. 60-2-101, 60-3-106, 60-4-103. Motion #9 Okeson/Hutchison Adopted UYVV.

Artis Perret, Chairperson gave the ARNP Committee report. The ARNP Committee report was accepted by consensus of the Board. It was moved approval of applications for Program Review, applications approved by program review and applications staff approved. Motion #10 Okeson/Perret Adopted UYVV.

Sandra Qamar, Chairperson, gave the Practice/LMHT Committee report. The Practice/LMHT Committee report was accepted by consensus of the Board. It was moved the board approve the changes from the AG and DOA offices. 60-16-103, 60-16-104. Motion #11 Qamar/Maynard Adopted UYVV.

T. Harder committee member gave the Financial Committee Report. The Finance Committee report was accepted by consensus to the Board. It was moved to purchase: Herman Miller modular offices and power strips. (Approx \$30,000). May 2002 Strategic Planning session (\$2500 maximum) and Microfilm Scanner – new (\$7700 with 1 year warranty). Motion #12 Harder/Perret Adopted UYVV.

**Strategic Plan:** It was recommended the strategic planning meeting be scheduled for Monday of the May board meeting with Investigative and Education Forum on Tuesday, committee meetings on Wednesday followed by Board meeting on Thursday.

**Exec. Session:** It was moved KSBN go into executive session @ 11:40 a.m. for 15 minutes for discussion of personnel issues with Mary Blubaugh Exec. Admin. Motion #13 Okeson/Maynard Adopted UYVV.

Open Session: 11:55 a.m.

Lunch 12:00 Noon

Open Session: 1:03 p.m.

Open Forum: Deborah Bloomquist, with SRS spoke to the Board about Home Health Concerns and HCBS waiver program

Wally Ballou, INK, update on-line renewals (see Board packet)  
INK will place an article in the KSBN newsletter demonstrating the effectiveness of renewal on line.

Exec. Session: No action from exec. Session.

**Strategic Planning Cont:** Strategic Planning will be on Monday May 13<sup>th</sup> @ 10:00. Location to be determined.

**May 2002 Agenda:** Strategic Plan, Monday the 13<sup>th</sup> @ 10:00 a.m.  
Investigative to Meet Tuesday-start @ 8:30 a.m. to Noon;  
Open session for Investigative: 3:30 p.m. to 4:30 p.m.;  
Education Forum: 1:00 p.m. to 3:30 p.m.  
Wednesday Committees  
Thursday Board Meeting

**Reg. Adoption:** It was moved adoption of K.A.R. 60-13-103. Motion #14 Okeson/Qamar. Roll Call Vote, 9 Yes 0 No Adopted UYVV.

It was moved adoption of K.A.R. 60-11-116. Motion #15 Harder/Hiner. Roll Call Vote, 9 Yes, 0 No Adopted UYVV.

It was moved adoption of K.A.R. 60-13-103. Motion #16 Hutchison/Qamar. Roll Call Vote 9 Yes, 0 No Adopted UYVV.

APPROVED

MAY 16, 2002

Adjourn:

It was moved adjournment of KSBN. Motion #17 Okeson/Harder  
Adopted UYVV. (2:10 p.m.)

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Board Secretary

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Board President

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Executive Administrator