

**KANSAS STATE BOARD OF NURSING  
BOARD MEETING MINUTES  
WEDNESDAY – JULY 17, 2002  
Landon State Office Building, Room 106**

Call to Order: The meeting was called to order by Board President K. Gilpin at 8:35 a.m. in room 106 of the Landon State Office Building.

Board Present: Karen Gilpin, MSN, CNA  
Sandra Qamar, RN, MN, CCRN  
Diane Okeson, Ed.D, MN, RN, ARNP/CNS  
Tamara Hutchison, RN, BSN  
Teresa Harder, ART, LPN, CST  
Kelly Arpin, LPN  
Judith Hiner, RN, BSN  
Artis Perret, RN, MSN, ARNP  
Barbara Stec, Public Member  
Mark Steadham, Public Member

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator  
Janette Pucci, MSN, RN, Education Specialist  
Diane Glynn, JD, RN, Practice Specialist  
Patty Brown, RN, MS, CNE Specialist  
Roberta Kellogg, Administrative Specialist

Other: Guen Easley, Asst. Atty. General, absent with prior notice

Review onsite packets

Add/Revise Agenda: 1. Terri Johnson, KSNA President to speak @ Open Forum re: ANA Convention.

Staff Report: A. Guerrero, Computer Support Tech. reported to the Board. (See Packet)

Announcements: 1. Carol Maynard and Karen Gilpin have been reappointed to the board for another 4 year term.  
2. Eileen Deges Curl representative for advanced practice on the Education Committee resigned her position at Ft. Hays State University and has moved to Texas.  
3. Wanda Bonnel was been selected to fill the advanced practice position on the Education Committee.

Minutes: The minutes of the May16, 2002 meeting were reviewed. It was moved correction of the motion from executive session on May 16, 2002 minutes. The motion should read that we send a letter to the Board President, Board Members and Executive Administrator of a public entity that has obtained records to put them on notice for inappropriate use of this information. This was Motion #23. Motion # 1 Okeson/Harder Adopted UYVV. The minutes were approved as corrected by consensus of the Board.

**Admin. Report:**

M. Blubaugh Executive Administrator reported to the Board. (See report) T. Hutchison, M. Steadman, A. Perret, B. Stec, K. Arpin to attend state orientation for Board members.

**CLEAR:**

Conference September 11 – 14<sup>th</sup> In Las Vegas. Teresa Harder and Sandra Qamar to possibly attend.

**Symposium:**

KSBN and EMS to co sponsor Kansas Pediatric Symposium in September 2002.

**Testing sites:**

Diane Okeson interested in visiting the new testing sites.

**Staff Reports:**

J. Pucci Education Specialist reported to the board. (See Report)

P. Brown CNE Specialist reported to the board. (See Report)

D. Glynn Practice Specialist reported to the board. (See Report)

**Committee Reports:**

**CNE:**

T. Harder Chairperson gave the CNE Committee report. (See committee report) The committee report was accepted by consensus of the Board. The CNE Committee will meet for 1 hour in September to allow for the IV Therapy Advisory Committee Meeting.

It was moved the Board approve the Long Term Provider applications from: Miami County Medical Center and Morton County Health Systems. Motion #2 Harder/Okeson Adopted UYVV.

It was moved to delay Long Term Provider renewal applications due between August 1, 2002 and February 28, 2003 on advice of council to accommodate proposed changes to regulations in September 2002. Motion #3 Harder/Hiner Adopted UYVV.

**Investigative:**

J. Hiner Chairperson gave the Investigative Committee report. The Investigative Committee report was accepted by consensus of the Board.

**Education:**

D. Okeson Chairperson gave the Education Committee report. The Education Committee report was accepted by consensus of the Board.

**Petitions:**

Petitions from Michael Collins and Lyann Herriott to retake the NCLEX were reviewed. It was moved from the Education Committee approval of Michael Collins to re test for the NCLEX-RN. Motion #4 Okeson/Qamar Adopted UYVV.

It was moved from the Education Committee that we deny the petition to re take the LPN exam based on an incomplete application from Lyann Herriott. Motion #5 Okeson Qamar Adopted UYVV.

It was moved approval from the Education Committee of the Kansas State Board of Nursing Scholarships forms and applications. Motion #6 Okeson/Harder Adopted UYVV.

Curr. Requests:

Curriculum requests for Seward County Community College, Southwestern College and Fort Scott Community College were reviewed.

It was moved the approval from the Education Committee approval of the request for a major curriculum change from Seward County Community College to combine Nursing Seminars and Client Care Nursing in Level II and to add a 3 credit hour required elective call Integration Seminar. Motion # 7 Okeson/Qamar Adopted UYVV.

It was moved from the Education Committee approval of Southwestern College's requests as submitted in Concept. Motion #8 Okeson/ /No Second. Motion #8 died for lack of second. Martha Butler is to supply the Board with additional information before vote can be taken.

It was moved approval from the Education Committee of Fort Scott Community College requests to increase NURS 1319 to 10 credits, to decrease NURS 1213 by 2 credits, and to increase 2510 by one credit and implement a leadership rotation to replace the Long Term Care rotation. Motion #9 Okeson/Qamar Adopted UYVV.

Survey Visits:

Survey visit reports for Mid America Nazarene University and Larned State Hospital Mental Health Technician program were reviewed.

It was moved from the Education Committee approval of the survey visit from Mid America Nazarene University with no requirements as the board has received verification of pharmaceutical references in the library. Motion #10 Okeson/Qamar Adopted UYVV.

It was moved from the Education Committee approval of the survey visit for Larned State Hospital Mental Health Technician program with no requirements. Motion #11 Okeson/Maynard Adopted UYVV.

Change Survey Visit:

The Wichita Area Technical College requested their survey visit be changed to coordinate with the NLNAC visit in spring 2003. It was moved from the Education Committee approval of Wichita Area Technical Colleges request to change the survey visit and coordinate with the NLNAC visit in the spring of 2003. Motion #12 Okeson/Qamar Adopted UYVV.

Annual Reports:

Annual report summaries for all schools were reviewed. It was moved from the Education Committee the approval of the Annual Report summaries with (2) corrections – no requirements for Pratt

Community College and Seward Community College. Motion #13 Okeson/Harder Adopted UYVV.

**Regulation Review:**

K.A.R. 60-1-102: It was moved from the Education Committee the approval of K.A.R. 60-1-102 with no changes. Motion #14 Okeson/Harder Adopted UYVV.

K.A.R. 60-1-103: It was moved approval from the Education Committee of K.A.R. 60-1-103 with no changes. Motion #15 Okeson/Harder Adopted UYVV.

BREAK: 10:40 a.m.

Open Session: 11:05 a.m.

Curr. Requests Cont: Vote on Southwestern College curriculum request. It was moved approval of Southwestern College request for curriculum changes with the corrections for course #'s and credit hours noted. Motion #16 Okeson/Qamar Adopted UYVV. Martha Butler is to send clarification of the change in course numbers and credit hours.

K.A.R. 60-1-104: K.A.R. 60-1-104 Definitions were briefly discussed and tabled and will be discussed following discussion of related changes to definitions in other regulations

K.A.R. 60-2-101: It was moved from the Education Committee approval of K.A.R. 60-2-101 as presented on draft dated 7/16/02. Motion #17 Okeson/Qamar Adopted UYVV.

K.A.R. 60-2-102: It was moved approval for K.A.R. 60-2-102 as presented on draft 05/16/01 with the following additions:

- (b) may be in
- insert nursing between national and accrediting in 3 places
- (C)(A)(2) "Nursing education program will have"
- delete remainder of sentence and start next sentence
- (3 months) and add in
- (from date of written notice of concern) to submit.
- (Program will have one year) add in (from the date of written notice) to demonstrate
- (E) delete the words (the board) and; add 1 to this statement (conditional approval).
- (E)(2) move (Loss of approval...into approved programs) to last section (h)(1) and the second (following) sentence to (h)(2)
- (d)(E) add (for the past 3 years) to budget data. Motion #18 Okeson/Qamar Adopted UYVV.

K.A.R. 60-2-103: It was moved approval of K.A.R. 60-2-103 as draft 07/16/02 reads with the following additions:

- (a)(3) There shall be a written plan....

- (c)(4) The nurse administrator may request a (time-limited) faculty hire  
Motion #19 Okeson/Qamar Adopted UYVV.

Lunch: 12:10 p.m.

Open Session: 1:07 p.m.

Open Forum: Terri Johnson, KSNA President spoke to the Board.

Marvena Wilson, licensee, requested to present to the Board regarding difficulties with getting her license renewed. An exception was made for Marvena Wilson. The Board policy is to contact the board office 30 days prior to the presenting to the Board. No action taken after presentation.

Education Cont.:

K.A.R. 60-2-104: It was moved from the Education Committee approval of K.A.R. 60-2-104 as presented in draft dated 7/16/02. Motion #20 Okeson/Harder Adopted UYVV.

K.A.R. 60-2-105: It was moved approval from the Education Committee of K.A.R. 60-2-105 as presented in draft dated 7/16/02. Motion #21 Okeson/Harder Adopted UYVV.

K.A.R. 60-2-106: It was moved approval from the Education Committee of K.A.R. 60-2-106 as presented in draft dated 7/16/02. Motion #22 Okeson/Harder Adopted UYVV.

K.A.R. 60-2-107: It was moved from the Education Committee of K.A.R. 60-2-107 as presented in draft dated 7/6/02. Motion #23 Okeson/Harder Adopted UYVV.

K.A.R. 60-2-108: It was moved approval from the Education Committee of K.A.R. 60-2-108 as presented in the draft dated 7/16/02. Motion #24 Okeson/Harder Adopted UYVV.

K.A.R. 60-1-104: It was moved approval of K.A.R. 60-1-104 as presented on draft 07/16/02 as presented with the following change:

- delete (only graduates of approved programs are eligible to apply for licensures.) Motion #25 Okeson/Harder Adopted UYVV.

Timeline: Discussion was held concerning the time line for processing the regulations. The regulations will be brought back to the September meeting after administrative and legal review is completed for Board Review and will plan a hearing in December.

ARNP: A. Perret, Chairperson gave the ARNP Committee report. The ARNP Committee report was accepted by consensus of the Board. It was moved from the ARNP Committee to approve from program review and staff approved application as listed in ARNP packet. Motion # 26 Perret/Hiner Adopted UYVV.

- Practice/LMHT: S. Qamar, Chairperson, gave the Practice/LMHT Committee report. The Practice/LMHT Committee report was accepted by consensus of the Board. It was moved the board approve the Joint Pain management Guideline as presented today. Motion #27 Qamar/Arpin Adopted UYVV.
- K.A.R. 60-16-102: It was move the board approve K.A.R. 60-16-102 as revised. Motion #28 Qamar/Arpin Adopted UYVV.
- Position Statement: The position statement regarding nurse staffing was reviewed. It was moved the board approve the nurse staffing position statement. Motion #29 Qamar/Harder Adopted UYVV.
- Break: 2:43 p.m.
- Open Session: 2:50 p.m.
- Diane Okeson left meeting at 2:43 p.m.
- Finance Comm: M. Steadham Chairperson, gave the Financial Committee Report. The Finance Committee report was accepted by consensus to the Board. No action items.
- Old Business: None
- Strategic Plan It was moved that the board approve the strategic plan dated May 13, 2002. Motion #30 Qamar/Hutchison Adopted UYVV.
- New Business: None
- Executive Session: It was moved that the board enter executive session for discussion of personnel for 15 minutes. Motion #31 Harder/Hiner Adopted UYVV. Mary and Board members present. There will be no action items following the executive session. 3:20 p.m.
- Open Session 3:35 p.m.
- Adjourn: 3:35 p.m.

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Teresa Harder, Secretary

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Karen Gilpin, President

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Mary Blubaugh, Executive Administrator