

**KANSAS STATE BOARD OF NURSING
BOARD MEETING MINUTES
June 23, 2004**

**BOARD MEETING LOCATION: Landon State Office Building
900 SW Jackson, Room 106
Topeka, Ks 66612**

Call to Order: The meeting was called to order by Board President K. Gilpin at 9:30 a.m. in room 106 of the Landon State Office Building.

Board Present: Karen Gilpin, RN, MSN, CNA
Judith Hiner, RN, BSN
Kelly Arpin, LPN
Tamara Hutchison, RN, BSN
Artis Perret, RN, MSN, ARNP
Debbie Dale, LPN
Joan Sheverbush, RN, MSN
Ann Chapman, RN, MSN, ARNP
Barbara Stec, Public Member

Board Absent: None

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator
Janette Pucci, MSN, RN, Education Specialist
Diane Glynn, JD, RN, Practice Specialist
Patty Brown, RN, MS, CNE Specialist
Roberta Kellogg, Administrative Specialist
Adrian Guerrero, Computer Support Tech.

Rev. Onsite pack:

Revise Agenda: 1. Approval of LongTerm CNE Providers to follow the Finance Committee Report.
2. Education Task Force Update
3. Executive Session for personnel issues
4. Janice Jones to speak at Open Forum about the turn over in Nurse Executives.
It was moved to approve the agenda as revised. Motion #1 Hiner/Sheverbush Adopted UYVV.

Minutes: The March 10, 2004 Board meeting minutes were reviewed. It was moved the minutes be approved as revised. Motion #2 Perret/Dale Adopted UYVV.

The May 2004 Conference Call Board Meeting minutes were reviewed. It was moved to approve the May 24th meeting minutes as revised. Motion #3 Hiner/Sheverbush Adopted UYVV.

Exec. Admin.: M. Blubaugh, Executive Administrator reported to the Board. (See report). M. Blubaugh updated board members on Delegate

Assembly preparations and showed them the gift bags and some of the items that will be in the bags. M. Blubaugh asked board members if they knew of anyone that could donate items or gift bags.

K. Gilpin and J. Hiner will serve as delegates at the assembly. J. Sheverbush, T. Hutchison and A. Chapman will be alternate delegates.

Strategic Plan: The Strategic Planning meeting will be held during the week of the December Board Meeting; at an off site location.

CLEAR Conf.: Investigative Committee members were invited to attend the CLEAR Conference. Staff Investigators will be attending to complete education requirements. Reservations need to be made by September 1st.

NPA: The Board was asked if they wanted to open the NPA for regulation changes. Items for consideration are:

1. Exam applicants need less than 90 days to take exam.
2. Fingerprinting all licensees and applicants for licensure.

Staff Reports: D. Glynn, Practice Specialist reported to the board. (See report)

A. Guerrero, Computer Support Tech. reported to the Board. (See report)

P. Brown, CNE Specialist reported to the board. (See report)

KORA: Kansas Open Records Act forms and requirements were discussed. It was moved to approve changes in charges for KORA and other expenses. Motion #4 Hiner/Hutchison Adopted UYVV.

J. Pucci, Education Specialist reported to the board. (See report).

Committee Reports

Practice/LMHT Rept.: T. Hutchison, Chairperson, gave the Practice/LMHT Committee report. (See committee report). The Practice/LMHT Committee report was accepted by consensus of the Board. K.S.A. 65-1115, K.S.A., 65-1116, K.A.R. 60-3-101 and K.A.R. 60-3-106 were reviewed and approved with no changes recommended. It was moved to accept that K.S.A. 65-1115, K.S.A., 65-1116, K.A.R. 60-3-101 and K.A.R. 60-3-106 have been reviewed without revision. Motion #5 Hutchison/Hiner Adopted UYVV.

Educ. Comm. Rept.: J. Sheverbush, Chairperson, gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board. It was moved by the Education Committee that the petitions of the following are

approved pending receipt verifying completion of appropriate documents.

Christina Patton

Megan Stone

Wilson Ntabo – Completion of review course.

Alisha Beims – Completion of study plan and review course and paper on the differences between RN & LPN scope of practice.

Cathy Kennedy – Completion of a review course.

Ann-Marie Patel

Motion #6 Sheverbush/Arpin Adopted UYVV.

It was moved by the Education Committee that the Johnson County Community College curriculum request to add an evening program and change the number of semesters of study to 18 months and increase the number of students to be admitted to the PN Program from 30 to 75. (Change the number of credit hours and do a curriculum revision by moving Alterations in Mental Health and Care of the Older Adult in the second semester; add a Maternal–Child and Nursing of Children, add content on managing patient care for the ADN program adding 1 credit hour to program.) Motion #7 Sheverbush/Hutchison Adopted UYVV.

It was moved by the Education Committee to accept the Butler County Community College request to change the credit hours from 1 to 2 for NR-108 Nursing Concepts for Advanced Standing, a bridge course. Motion #8 Sheverbush/Hutchison Adopted UYVV.

It was moved by the Education Committee that the Pittsburg State University curriculum request for change in course sequencing and change advanced pharmacology (N-818) to a pre-requisite course for the ARNP program. Motion #9 Sheverbush/Arpin Adopted UYVV. (One abstention by J. Sheverbush)

It was moved by the Education Committee to accept the University of Kansas request to revise 6 courses NRSG 830, NRSG 831, NRSG 832, NRSG 836, NRSG 837 and NRSG 840 and delete NRSG 833, NRSG 838, NRSG 839 and NRSG 841 for midwifery. Reduce program from 57 – 47 hours. Change sequence of courses to provide a timely completion of the program. Motion #10 Sheverbush/Chapman Adopted UYVV.

It was moved by the Education Committee to accept the Flint Hills Technical College Survey report. Motion #11 Sheverbush/Hutchison Adopted UYVV.

Open Forum:

Elizabeth Saadi, Health Care Data Board spoke to the Board about making it mandatory to complete the Health Care Resource Questionnaire for Advanced Registered Nurse Practitioners. Staff and Board members are to work with Elizabeth Saadi to prepare forms and perhaps an article for the next newsletter. These forms

will be brought to the September meeting for review and discussion.

Janice Jones, representing KSNA spoke to the Board about the turn over of schools of nursing administrators. J. Pucci was asked to research reasons the school administrators are leaving their positions.

12:15 – 1:15 p.m.

BREAK

Open Session:

1:30 p.m.

ARNP Comm. Rept.:

A. Perret, Chairperson gave the ARNP Committee report. (See committee report) The ARNP Committee report was accepted by consensus of the Board. The committee reviewed the ARNP regulations. P. Brown is to work on Draft #6 of the regulations for the next meeting. There were no action items.

Inv. Comm. Rept.:

K. Arpin, Chairperson gave the Investigative Committee Report. (See committee report). The Investigative Committee report was accepted by consensus of the Board. It was moved out of Investigative Committee to move 65-1129, 65-1135, 65-1114 and 74-1111 forward with no changes. Motion #12 Arpin/Perret Adopted UYVV.

Betty Wright, AAG spoke to the Board about the number of cases transferred to the AAG and the turnaround time after transferred to AAG.

Finance Comm. Rept.:

B. Stec Chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee report was accepted by consensus of the Board. It was moved out of Finance Committee to ask for an enhancement to the FY05 budget for new licensing software not to exceed \$140,000. Motion #13 Stec/Perret Adopted UYVV.

It was moved out of the Finance Committee to purchase laptop computers and software to support a paperless board meeting not to exceed \$22,000. Motion #14 Stec/Perret Adopted UYVV.

M. Blubaugh will start working on the FY06 and FY07 Budget which is due September 15th.

It was moved out of Finance Committee to approve a 2.5% increase in FY06 and an additional 2.5% increase in FY07 for the KNAP contract. Motion #15 Stec/Hutchison Adopted UYVV.

Discussion was held about current microfilm becoming fragile, the process of converting microfilm to CD Rom, and that there is a company who converts microfilm to CD Rom that has a state

contract. It was consensus of the board to proceed with converting microfilm to CD Rom.

CNE Rept.:

The CNE Committee did not meet. Since the March meeting six 5 year providerships were reviewed by the CNE Education Specialist. Long Term providerships for approval by the Board are Douglas County Visiting Nurse Association, Sunflower LTC Consulting, Cloud County Community College, Olathe Medical Center, University of Kansas Rural Eastern AHEC and Wichita Area Technical College. It was moved to approve 5 year renewals of CNE Providers:

- Douglas County Visiting Nurse Association
- Sunflower LTC Consulting
- Cloud County Community College
- Olathe Medical Center
- University of Kansas Rural Eastern AHEC
- Wichita Area Technical College.

Motion #16 Hiner/Hutchison Adopted UYVV.

J. Hiner read a letter to the Board that P. Brown will be sending to the American Nurses Credentialing Center (ANCC) stating online CNE should require testing. It was moved to send a letter to ANCC requesting reconsideration of the no test requirement. Motion #17 Hiner/Dale Adopted UYVV.

Old Business

CNA/CMA Report:

The House Bill transferring CNA/CMAs to the Board of Nursing did not make it out of committee.

New Business

Educ. Task Force:

J. Sheverbush will be the Board member representative (voting member) of the Education Task Force. A staff person can also attend the Education Task Force meetings. If J. Sheverbush is unable to attend an Education Task Force meeting K. Gilpin can attend in her place so that the board has representation.

Executive Session:

It was moved for the Board to go into Executive Session with Mary Blubaugh and Janette Pucci (for 1 issue) for approximately 20 minutes. Purpose of meeting, Personnel issues. Motion #18 Sheverbush/Hutchison Adopted UYVV.

The Board went into Executive Session at 2:25 p.m.

Open Session:

2:45 p.m. No action items.

Adjourn:

It was moved to adjourn. Motion #19 Hutchison/Chapman Adopted UYVV.

APPROVED

June 23, 2004

Board Secretary

Date

Board President

Date

Executive Administrator

Date