

**Kansas State Board of Nursing
Landon State Office Building, Room 108
Finance Committee Minutes
June 23, 2004**

Time: 8:30 a.m. – 9:13 a.m.

Committee Members: Barbara Stec, Public Member, Chair
Tamara Hutchison, MSN, RN, Vice-Chair
Karen Gilpin, MSN, CNAA

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, IT Consultant
LaNae Workman, Administrative Assistant

Call to order: The Finance Committee meeting was call to order in room 108 of the Landon State Office Building at 8:30 a.m. by Barbara Stec, Chair.

Review onsite packet: None.

Add/Rev. Agenda: Additions: Budget for FY06/07.
KNAP contract.

Minutes: It was moved to accept the Finance Committee minutes of March 10th with change, room was upstairs. Motion #1 by Hutchinson/Gilpin. (In the Staff Conference Room)

Complaints/concerns: None.

Old Business: \$121,000 was approved for imaging system, increased rent and fees to the Treasurer’s Office. In June 2005 an additional \$168,522 will be transferred to the SGF (State General Fund) from KSBN fee fund. This is an addition to \$200,000 KSBN pays to the SGF each year.

New Business: It was moved to approve enhancement to 2005 budget for up to \$140,00 for new licensing software. Motion #2 Gilpin/ Hutchinson.

It was moved to approve laptops and software for paperless Board Meetings not to exceed \$22,000. Motion #3 Hutchinson/Gilpin.

KSBN will be going to a new system for verification of licensure with AccessKansas using the “push” system.

It was moved to Increase 2.5% for FY06 and FY 07 for KNAP. Motion #4 Hutchinson/Gilpin.

Discussion was held about current microfilm becoming fragile and that there was a company on contract with the State that can convert microfilm to CD Rom for 3 ½ cents per frame. It was estimated that the cost would be approximately \$25,000. It was consensus of the committee to proceed with converting microfilm to CD Rom.

Adjourn: 9:13 A.M.

Chairperson

Date