

**Kansas State Board of Nursing  
Landon State Office Building, Room 108  
Continuing Nurse Education Committee Minutes  
June 12, 2012  
9:30 a.m. CNE Committee Meeting**

**Time:** 9:30 a.m. – 11:10 a.m.

**Committee Members:** Janet Jacob, LPN, Chair  
Kimberly Hensley, LPN, Vice Chair  
Rebecca Nioce, Public Member  
Debbie Hackler, MSN, RN  
Tammy Huneycutt, RN, MSN  
JoAnne Balthazor, RN

**Absent:** Robert (Bob) Harvey, Public Member

**Staff:** William Anderson, JD, RN, Program Specialist  
Sheila Rice, Administrative Specialist

**Call to Order:** The Continuing Nurse Education Committee meeting was called to order in room 108 of the Landon State Office Building at 9:30 a.m. by J. Jacobs, Chair.

**Add/Rev. Agenda:**

**Minutes:** The minutes for the March 2012 meeting were reviewed. It was moved to approve the March 2012 minutes.  
Motion #1 Hackler/Huneycutt UYVV

**Consent Items:**  
Denied IOA's: W. Anderson reported - denied IOA's were in the onsite packet for review by the committee members.

**Unfinished Business:** None.

**New Business:**  
LTP 5 year Renewal: Carrefour Associates, LLC's initial application as a long term provider for five (5) years was approved and the renewal application for Crossroads Hospice's was approved for another five (5) years as a long term provider with recommendations to include the entire statement regarding KSBN approved CNE provider; include (local) address of provider and provider number on roster, also need to update bibliography. Both the initial application for Carrefour and renewal application for Crossroads was done as one motion due to being owned by the same company.  
Motion #2 Hackler/Balthazor UYVV

Shawnee Mission Medical Center's renewal application was approved for five (5) years as a long term provider, pending receipt of information to KSBN on addressing back checks and multiple date conferences.

Motion #3 Huneycutt/Hensley YVV  
One (1) abstention – Debbie Hackler

Hutchinson Community College renewal application was approved for five (5) years as a long term provider.

Motion #4 Nioce/Balthazor UYVV

Dodge City Community College's renewal application was denied as a long term provider due to the lack of information provided.

The applicant should be advised by the Board they may resubmit a new application for the September 2012 meeting for review.

Motion #5 Hackler/Huneycutt UYVV

Midland Care Connections, Inc.'s renewal application was approved as a long term provider pending receipt of a written statement addressing their independent study and they need to add a space for the attendee's license number on their certificate.

Motion #6 Hackler/Balthazor UYVV

Salina Regional Health Center's renewal application was approved as a long term provider for five (5) years.

Motion #7 Nioce/Balthazor UYVV

Via Christi – Pittsburg Hospital's renewal application was approved for five (5) years pending receipt of the following by KSBN, total program evaluation and inclusion of the provider number and address field added to the roster.

Motion #8 Hackler/Balthazor UYVV

Miami County Medical Center's renewal application was approved for five (5) years pending receipt by KSBN of a return check policy.

Motion #9 Nioce/Balthazor UYVV

Initial Applications:

Carrefour Associates, LLC's initial application as a long term provider for five (5) years was approved in motion #2 under the LTP 5 year renewals. (Crossroads Hospice and Carrefour Associates are owned by the same company; therefore one motion was made for both.)

Review of IOA Application: The committee directed the board to place the instructions for the application first.

On the top of the application, the committee would like “This application must be submitted prior to and approved prior to submission of renewal application” and use the same font size of “Part 1” for this new instruction.

Also, add to the instructions the application request will not be processed if the application is not complete.

**Statute and Regulation Review:**

CNE & APRN regulation final:

W. Anderson reported that the new regulations regarding CNE for APRN are now final

Regulation change to ½ hour (30 minutes) offerings for RNs and LPNs:

KAR 60-9-105 (o) the second sentence need to be changed to read “Each offering shall consist of at least 30 minutes.” Deleting “consist of at least one contact hour.”

Motion #10 Nioce/Hackler UYVV

KAR 60-9-106 (a), the language needs to be changed to read, at time of license renewal, each license maybe required to submit proof of completion of 30 contact hours of approved CNE. This proof shall be documented as specified as follows:” (leave numbers 1 through 5 as is currently) add a number 6 that reads “(6) approved IOA”.

KAR 60-9-106 (d), the language needs changed to read “fractions of hours over 30 minutes shall be accepted”.

KAR 60-9-106 (e), the language needs changed to read “offering less than 30 minutes in length”.

Motion #11 Hackler/Nioce UYVV

KAR 60-9-107 (e) (2), the language needs to be changed to read, “credit for fractions of hours over 30 minutes”. And KAR 60-9-107 (e) (3) to read “instructor credit, which shall be twice the amount of time of first time presentation of an approved offering, excluding any standardized prepared curriculum”.

Motion #12 Huneycutt/Hackler UYVV

**Public Comment:** NONE

**Agenda for June 2012:** Provider renewals; Annual reports

**Adjourn:** Meeting adjourned at 11:10.