

**Kansas State Board of Nursing  
Landon State Office Building, Room 560  
Continuing Nurse Education Committee Minutes  
June 11, 2013  
9:30 a.m. CNE Committee Regular Meeting**

**Time:** 9:30 a.m. – 10:30 a.m.

**Committee Members:** Janet Jacob, LPN, Chair  
Judy Hiner, RN, BSN

**Via Phone:** Rebecca Nioce, Public Member, Vice Chair  
Tammy Honeycutt, RN, BSN  
JoAnne Balthazor, RN  
Lori Bacon, BSN, RN-BC

**Public Sign-ins:** Terri Roberts, KSNA Dist. 1, Via Phone

**Staff:** William Anderson, JD, RN, Program Specialist  
Sheila Rice, Administrative Specialist

**Call to order:** The Continuing Nurse Education Committee meeting was called to order in room 560 of the Landon State Office Building at 9:30 a.m. by J. Jacobs, Chair.

**Add/Rev. Agenda:** No Revisions to agenda.

**Minutes:** The minutes for the March 2013 meeting were reviewed. It was moved to approve the March 2013 minutes.  
Motion #1 Baltazor/Bacon UYVV

**Consent Items:**  
Denied IOA's: W. Anderson reported there were 88 denied IOA's since last meeting; 60 of the 88 did not have enough documentation to get credit, 11 course offerings were taken prior to last renewal (carry over). No question.

**Unfinished Business:**  
Public Hearing: W. Anderson reported effective May 10<sup>th</sup>, 2013; 30 minute continuing education courses will now be accepted for RN and LPN renewal, the Board will forward information to Long Term Providers so they are aware of change. No questions.

**New Business:**  
LTP 5 year Renewal: Girard Medical Center, d/b/a Hospital District #1 – It was moved approve Girard Medical Center, d/b/a Hospital District #1 renewal application for five years as a continuing education long term provider, with submission of corrections.  
Motion #2 Hiner/Huneycutt UYVV

Accredo – It was moved to approve Accredo’s renewal application for five years as a continuing education long term provider pending stated changes, submission of coordinator information, instructor experience and bibliography.

Motion #3 Huneycutt/Balthazor UYVV

Newman – It was moved to approve Newman’s renewal application for another five years as a continuing education long term provider, pending receipt of listed changes: add street address to certificate, sample brochure and coordinator information.

Motion #4 Bacon/Hiner UYVV

Atchison – It was moved to approve Atchison’s renewal application for another five years as a continuing education long term provider, pending receipt of the following list: late arrival/early departure statement, certificate to include who provider is and address, and expanded bibliography.

Motion #5 Balthazor/Hiner UYVV

St. Catherine – The committee moved to approve St. Catherine’s renewal application as a continuing education long term provider, pending receipt of the following: certificate needs street address, updated bibliography, and sign-in sheet needs signature of attendees.

Motion #6 Balthazor/Hiner UYVV

CHEX – It was moved to deny CHEX’s application as a continuing education provider. CHEX may resubmit for September meeting with complete information.

Motion #7 Hiner/Nioce UYVV

Pittsburg State University – It was moved to approve Pittsburg State University’s renewal application for another five years as a long term continuing education provider, pending receipt of program coordinators information, CNE statement and hours on brochure, roster mission institution address, provider number, coordinator and presenter name and contact hours awarded, offering announcement needs provider number and statement, advertising brochure and certificates match hours wise and bibliography.

Motion #8 Huneycutt/Hiner UYVV

Stormont Vail Healthcare – It was moved to approve Stormont – Vail Healthcare’s five (5) year renewal.

Motion #9 Hiner/Balthazor, Bacon abstained

Via Christi Hospital – It was moved to approve Via Christi Hospital – Wichita’s renewal application for another five years as a continuing education longer term provider, pending submission of an updated roster for walk-ins to include CNE hours awarded and presenter, updated bibliography (some information provided is outdated).

Motion #10 Bacon/Hiner UYVV

Omnicare Pharmacy – It was moved to approve Omnicare Pharmacy renewal application for 5 years as a continuing education long term provider, pending submission of coordinator and instructor biography and bibliography, objectives, end of course evaluation, definition of clinical hours, sample brochure and instructor credit hours.  
Motion #11 Huneycutt/Balthazor UYVV

Grace Hospice – It was moved to approve Grace Hospice renewal application for 5 years as a continuing education provider, pending submission of coordinator experience, instructor experience and bibliography, attendance roster, remove “in-service” from policy statement , instructor credit, records policy (what and How long stored).  
Motion #12 Balthazor/Huneycutt UYVV

Washburn University – It was moved to approve Washburn University’s renewal application for 5 years as a long term continuing education provider, pending receipt of coordinator’s experience, instructor experience, bibliography and evaluation of offering.  
Motion #13 Bacon/Hiner UYVV

Overland Park Regional Medical Center – It was moved to not approve Overland Park’s 5 year renewal and return for completion.  
Motion #14 Hiner/Balthazor UYVV

Atkins - It was moved to not approve Atkins initial application and submit with corrected items.  
Motion #15 Hiner/Balthazor UYVV

ARJ Infusion Services, Inc. – It was moved to deny ARJ Infusion Services, Inc.’s initial application for 5 years as a continuing education long term provider, based on incomplete information and coordinator may not qualify as a coordinator.  
Motion #16 Balthazor/Hiner UYVV

**Public Comment:** NONE

**Agenda for September 2013:** Things that should not be submitted to KSBN.  
Review language regarding electronic rosters and webinars.

**Adjourn:** Meeting adjourned at 12:00 pm.

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Janet Jacobs, LPN Chair

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Date