

APPROVED

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes**

March 9, 2004

TIME: 9:15 AM – 12:30 PM

Committee Members: Kelly Arpin, LPN, Chair
Artis Perret, RN, Vice - Chair
Judith Hiner, BSN, RN, CNA

Executive Session: Artis Perret motioned to adjourn to executive session for privileged and confidential information review using the procedures established for case disposition. Kelly Arpin seconded the motion. MSC.

March 10, 2004

TIME: 8:00 AM – 9:30 AM

Staff: Diane Glynn, JD, RN, Practice Specialist
Inge Reed, Senior Administrative Assistant

Call to order: Kelly Arpin called the general session of the Investigative Committee to order at 8:05 a.m. Committee members and staff were present. Guests included Susan Bumsted, Janice Jones, Deborah Stern and Terri Roberts.

Review onsite packet: Onsite packet was reviewed.

Add/Rev. Agenda: HIPDB data reporting agent agreement was added to the agenda under new business. Revision to the agenda was to review the statutes and regulations first.

Minutes: The minutes of the December 17, 2003 meeting were reviewed. Artis Perret moved to approve the minutes and Judith Hiner seconded. MSC.

Complaints/concerns: There have been no complaints or concerns since the December meeting.

Old Business

KNAP Contract with changes: KNAP contract changes were discussed and no changes were made. Judith Hiner moved and Artis Perret seconded to take the modifications of the KNAP contract as presented in the draft to the Board. MSC.

Grid Proposal: Grid proposal was addressed. Terri Roberts of KSNA was to provide and present case examples of problem cases but did not bring any information for the committee. She

requested to discuss process problems. The committee members told KSNA members that they would be glad to review cases for problems and potential improvements but could not do so without specifics and identity to retrieve files. Janice Jones of KSNA asked for a letter to send to their eight licensees that would clarify that they would not be retaliated against by committee members or staff. Committee members assured KSNA that this has never happened and would not happen and agreed to provide such a letter. KSNA is to send the letter to the eight licensees they referred. The committee said the licensee may contact the agency directly or through KSNA should they choose. If KSNA is to participate they will need consent forms by each licensee requesting the same. The consent forms will need to cover all protected records possible to allow full/complete review. Requested reviews will take place by the committee at the June 2004 meeting. Any request by the KSNA after that time will not be taken up again as this issue needs to be resolved.

Statute and Regulation review: Judith Hiner motioned and Artis Perret seconded to approve with no changes 65-1120 and 65-1126. MSC. Artis Perret motioned and Judith Hiner seconded to approve with no changes 65-1123 and 65-1127. MSC.

New Business

HIPDB Agreement The HIPDB agreement was reviewed and it was suggested to request a letter for National Council as to the accuracy of the data base. The HIPDB agreement will be carried over to the June 2004 meeting.

Adjournment of general session: The general session was adjourned at 9:40 a.m.

Kelly Arpin, LPN, Chair

Date