

APPROVED

**Kansas State Board of Nursing  
Landon State Office Building, Room 106  
Board Meeting Minutes  
March 19, 2008**

**MEETING LOCATION:**       **Landon State Office Building  
900 SW Jackson, Room 1051 - 106 -108  
Topeka, Ks 66612**

Call to Order:                   The meeting was called to order by Board President J. Hiner 9:35 a.m. in room 106 of the Landon State Office Building.

Board Present:                 Judith Hiner, RN, BSN  
Jeanne Walsh, RN, MSN  
Tamara Hutchison, RN, BSN  
Jane Conroy, NP-C, ARNP  
Janet Jacobs, LPN  
Joan Sheverbush, RN, MSN  
Linda Goodwin, MSN, MBA. CNAA  
Kimberly Milner, LPN  
Bernie Becker, Public Member  
Dinell Stuckey, Public Member

Absent:                         Janice McCart RN, MSM, Public Member, with prior notice.

Staff Present:                 Mary Blubaugh, MSN, RN, Executive Administrator  
Nancy Mosbaek, PhD, RN, Education Specialist  
Diane Glynn, JD, RN, Practice Specialist  
Patty Brown, RN, MS, Education Specialist  
Roberta Kellogg, Administrative Specialist  
Adrian Guerrero, IT Manager

Review onsite packets:

- Add/Rev. Agenda:
1.     Add the February 26, 2008 RNA subcommittee draft minutes.
  2.     Add Board position openings
  3.     Add approval February RNA Subcommittee minutes.
  4.     Action from RNA Subcommittee - new business

Announcements:               Janice McCart absent due to illness in her family.

**Consent Item Agenda**

Minutes                         The December 7<sup>th</sup> Joint KSBN/KSNA meeting minutes were reviewed. It was moved to approve the December 7, 2008 Joint Committee meeting of the Kansas State Board

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of Nursing and the Kansas State Board of Healing Arts minutes. Motion #1 Conroy/Sheverbush Adopted UYVV.

The December 19<sup>th</sup> minutes were reviewed. It was moved to approve minutes from 12/19/2007 as published. Motion #2 Jacobs/Hutchison Adopted UYVV.

The January 14<sup>th</sup> minutes were reviewed. It was moved to approve the January 14<sup>th</sup> minutes as revised. Motion #3 Becker/Jacobs Adopted UYVV.

February 4<sup>th</sup> minutes were reviewed. It was moved to accept the Board minutes from the Special KSBN meeting of 2/4/2008. Motion #4 Becker/Jacobs Adopted UYVV.

The February 26, 2008 minutes were reviewed. It was moved to approve the minutes from the RNA Sub Committee meeting on February 26, 2008. Motion #5 Jacobs/Milner Adopted UYVV.

Strategic Plan: The strategic plan will be discussed during Exec. Admin. Report to the Board.

Exec. Admin. Report: M. Blubaugh reported to the Board. (See Report) It was consensus of the Board to accept the report. Dates for holding the strategic plan were discussed.

Thirteen positions are open at National Council State Board of Nursing. If Board members are interested in applying for one of the positions M. Blubaugh has applications. The applications must be submitted by April 14<sup>th</sup>.

Due to conflicts the June Board meeting needs to be changed. June 11, 12 and 13 were selected for the Board meeting. It was moved to change the June Board meeting to 11, 12, and 13 of June. Motion #6 Jacobs/Sheverbush Adopted UYVV.

Mid Year Mtg.: Will be discussed under unfinished business.

Staff Reports: N. Mosbaek reported to the Board (See Report) It was consensus of the Board to accept the report.

P. Brown reported to the Board. (See Report) It was consensus of the Board to accept the report.

D. Glynn reported to the Board. (See Report) It was consensus of the Board to accept the report.

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A. Guerrero reported to the Board. (See report) It was consensus of the Board to accept the report.

Educ. Comm. Rept.:

J. Walsh, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept FHSU core curriculum change. [Make NURS808 Statistics for Health Professionals part of the FNP curriculum] Motion #7 Walsh/Becker Adopted UYVV.

It was moved to accept site visit report and recommendations for Donnelly College. [1. Approval of nursing program for 5 years with a site visit to be conducted around the time of the first graduating class. 2. Submission of admission packet as soon as it is completed. 3. Develop students health services or a connection for student health services] Motion #8 Walsh/Milner Adopted UYVV.

It was moved the report of the Butler County Community College ADN & PN site visit and resulting recommendations be accepted. [1. Re-approval of Associate Degree Nursing Program for 8 years. 2. Re-approval of Practical Nursing Program for 5 years. 3. Develop and submit nursing faculty handbook in 1 year 60-2-102 (j) (4) 4. Develop and submit documentation for reviewing faculty licenses in 1 year 60-2-103 (a) (1). 5. Develop and submit adjunct clinical faculty evaluation in a timely manner, given that the process has already started. Motion #9 Walsh/Jacobs Adopted UYVV.

It was moved to accept the recommendation of the visiting team to not approve the Midwestern College Practical Nursing Program at this time. Motion #10 Walsh/Jacobs Adopted UYVV. Midwest College Practical Nursing Program did not meet the Nurse Practice Act Requirements.

It was moved that the committee accept the proposal presented by the NCKTC-Beloit LPN Program. [Adoption of the KSPN Core Curriculum with the addition of Strategies for Success and Leadership for the PN] Motion #11 Walsh/Sheverbush Adopted UYVV.

It was moved to accept to change nursing program's philosophy and outcomes to NAU's school of nursing philosophy and program outcomes. [This is NAU Overland Park changing to the NAU nursing program's philosophy.] Motion #12 Walsh/Jacobs Adopted UYVV.

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It was moved to accept all proposed curriculum changes for NAU LPN program. First quarter – add “Pharmacology of Nurses” (NS1105), and change “Basic Skills and Concepts of Nursing (NS1100 content to include a higher level of nursing skills and medical – surgical nursing. 2<sup>nd</sup> quarter – add “Human Growth and Development” (PS2000) and move “Nutrition” (SC1200) to 3<sup>rd</sup> quarter – delete “Introduction to Psychology” (PS1050), add “Nutrition: (SC1200), move Nursing III: Mental Health & Gerontology, and move Nursing II: Reproductive System & Pediatrics (NS1120) to 4<sup>th</sup> quarter as Nursing III: Reproductive System & Pediatrics. 4<sup>th</sup> quarter – add Reproductive System & Pediatrics (1130) Change total credits for LPN Program from 46.5 to 45.5 credits. (quarter credits) Motion #13 Walsh/Hutchison Adopted UYVV.

It was moved to accept all proposed curriculum changes for NAU ASN program 1<sup>st</sup> quarter delete General Chemistry with lab (SC1350), add Nursing and Diseases (NS2130). Reduce credit hours for Nursing IV; Adult Complex Health Care Needs (NS2140) from 8 to 6. 2<sup>nd</sup> quarter sequence of Nursing VI: Critical Care, ER, Surgery (NS2150) from 3<sup>rd</sup> quarter to 2<sup>nd</sup> as Nursing V: Critical Care, ER, Surgery, 3<sup>rd</sup> quarter – change of Nursing V: Maternity & Pediatrics, Community Health (NS2160) from 2<sup>nd</sup> quarter to 3<sup>rd</sup> as Nursing VI: Maternity & Pediatrics, Community Health. Change total credits for ASN Mobility Program from 107.5 credits to 107. (quarter credits) Motion #14 Walsh/Jacobs Adopted UYVV.

It was moved that North Central KS Technical College major curriculum change request be approved. (Hays) [Increase admission number from 25 to 30 at second year.] Motion #15 Walsh/Hutchison Adopted UYVV.

It was moved to reduce the credit hours of Nursing Fundamentals course NS101 from 7 to 6 hours for the nursing program at Dodge City Community College. Motion #16 Walsh/Milner Adopted UYVV.

It was moved to accept major curriculum change for Dodge City Community College Mission and Philosophy. [Nursing philosophy & mission] Motion #17 Walsh/Sheverbush Adopted UYVV.

It was moved that the LPN to RN Bridge Course be required of all nursing students as part of the 2<sup>nd</sup> year course requirements for both the Salina and Kansas City campuses. [NU220] [Brown Mackie College] Motion #18 Walsh/Hutchison Adopted UYVV.

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It was moved that WSU's accelerated baccalaureate nursing program option be accepted. Motion #19 Walsh/Stuckey Adopted UYVV.

It was moved to approve Dr. Mosbaek to send out letters and certificates to nursing schools in Kansas who have achieved pass rates above the national average. Motion #20 Walsh/Stuckey Adopted UYVV. Friendly amendment to change [of pass rates] to [and certificates] and insert following Kansas [who have achieved pass rates above the national average.]

It was moved to deny the petition [Petition for Examination Test or Retest] of Linda Graham to retest for licensure. [Due to length of time from graduation of program] Motion #21 Walsh/Jacobs Adopted UYVV.

It was moved to accept Patricia Truitt's petition for re-approval of her self-study LPN Refresher Course that has been updated. Motion #22 Walsh/Hutchison Adopted. One Abstention Janet Jacobs

It was moved to accept revision to CNE-Net Refresher Courses as proposed. Motion #23 Walsh/Milner Adopted UYVV.

It was moved that the waiver for clinical experience be denied for Mary Wilkinson. Motion #24 Walsh/Milner Adopted UYVV.

It was the consensus of the Education Committee to permit Mary Blubaugh and Nancy Mosbaek to visit with KSBOR regarding the Associate Degree Nursing Core Curriculum. It was recommended that the pre-requisites be aligned, the terminal outcomes be developed and be similar, and that the programs use a standardized test at the completion of the educational program (NCLEX-RN). It was further suggested that the curriculum of each program be developed by the individual program within guidelines (such as credit limits for courses) provided by the Board of Regents.

Break: 10:55 a.m.

Open Session: 11:15 a.m.

Chair to Vice President Walsh

CNE Comm. Rept.: J. Hiner chairperson gave the CNE Committee report. (See Committee Report) The CNE Committee report was

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accepted by consensus of the Board. It was moved to approve the 5 year renewals for Association for Continuing Education, St. Francis Health Center, Heart of America Hospice, Kansas Health Care Association, Mercy Truth and Medical Missions and Republic County Hospital. Motion #25 Hiner/Jacobs Adopted UYVV.

It was moved that IOA request for Biomedx microscope training be denied. Motion #26 Hiner/Jacobs Adopted UYVV.

It was moved the long term providerships for Select Specialty Hospital Wichita, Two Rivers Psychiatric Hospital and Wichita Specialty Hospital be withdrawn for failure to submit the 2007 annual report. Motion #27 Hiner/Hutchison Adopted UYVV.

It was moved that the long term provider application by Acamedic be approved. Motion #28 Hiner/Goodwin Adopted UYVV.

It was moved to recommend the change in 60-9-105 as written. Motion #29 Hiner/Shevebush Adopted UYVV.

Chair to Board President Hiner

Practice/MHT Rept:

T. Hutchison vice-chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee Report was accepted by consensus of the Board.

It was moved to accept 60-15-101 Definitions and Functions with draft #3. Motion #30 Hutchinson/Jacobs Adopted UYVV.

It was moved to approve 60-15-102 Delegation Procedures draft #3. Motion #31 Hutchison/Stuckey Adopted UYVV.

It was moved to approve 60-15-103 Supervision of delegated tasks or procedures without revision of draft #3. Motion #32 Hutchison/Stuckey Adopted UYVV.

It was moved to approve 60-15-104 Administration of medications in the school setting with draft #3 changes. Motion #33 Hutchison/Goodwin Adopted UYVV.

It was moved to approve draft #3 of "Delegation of Specific nursing Tasks." Table pending approval of regulations. Motion #34 Hutchison/Jacobs Adopted UYVV.

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ARNP Report: J. Conroy chairperson gave the ARNP Committee Report. (See Committee Report) The committee report was accepted by consensus of the Board. No action items.

Lunch: 11:52 a.m.

Open Session: 12:58 p.m.

Open Forum: No one for open forum.

Investigative Rept: T. Hutchison chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to accept "Guidelines for Disciplinary Actions: draft #1. Motion #35 Hutchison/Walsh.

It was moved to withdraw motion to accept "Guidelines for Disciplinary Actions "draft #1" Will bring back to the June meeting. Motion #36 Hutchison/Walsh Adopted UYVV.

It is consensus of the Board to pursue permanent revocation of a license.

KNAP contract was discussed. Changing five to ten working day reporting time was discussed as well as inserting language that a penalty for not meeting the time line of reporting non compliant nurses. It was consensus of the Board that the reporting days remain at 5 days.

The consensus of the Board was to insert into the contract a monthly report submitted to KSBN from KNAP reporting the status and progress of those enrolled in the program.

A letter will be composed and sent to KNAP letting them know that KSBN expects them to meet the obligations of the contract.

Finance Rept.: Joan Sheverbush, Vice chairperson gave the Finance Committee Report. (See Committee report) The Finance Committee was accepted by consensus of the Board. No action items.

**Unfinished Business**

Fingerprints Bill: Discussed earlier.

Fees: Defeated

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RNA Subcommittee Action: Questions for the AG to answer were distributed. A copy of a letter to Bob Bethel and a proposed statute change composed by Joe Conroy were distributed.

It was moved to move forward with the request of the AG Opinion of DRAFT #6 with the contingent that if the answer to all or any part of question A is yes then we need question B answered. Motion #37 Jacobs/Sheverbush Adopted UYVV.

It was consensus of the board that KSBN remain neutral at this time on the proposed statute change composed by Joe Conroy.

New Business:

Midyear Report: The National Council of State Boards of Nursing Mid Year meeting was held March 4<sup>th</sup> and 5<sup>th</sup>. M. Blubaugh, J. Hiner, J. Walsh, J. Sheverbush and J. Conroy attended the meeting and reported to the Board..

Board Positions: The Board terms of J. Sheverbush, J. Hiner and J. McCart are up this year. J. McCart is willing to reapply, J Sheverbush and J. Hiner are not eligible for reappointment. It is consensus of the board to write a letter of support to the Governor for J. McCart to be reappointed to the board.

Strategic Plan: The KU Facilitators are available May 2, 12, 14, 15. It was consensus of the board to hold the strategic planning session on May 2<sup>nd</sup>, at the Kansas National Education Association Building (KNEA) @ 715 W 10<sup>th</sup> Street, Topeka, KS.

**Adjourn:** It was moved to adjourn meeting. Motion #38 Walsh/Hutchison Adopted UYVV. 3:08 p.m.

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Judith Hiner, Board President

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Tamara Hutchison, Secretary

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Mary Blubaugh, Executive Administrator

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