

**Kansas State Board of Nursing
Landon State Office Building, Room 108
March 29, 2011
Continuing Nursing Education
Committee Minutes**

TIME 9:30 a.m. – 11:15 a.m.

Committee Members Kim Hensley, LPN Chair
Serena Stutzman, MSN, RN, ARNP-BC – By phone
Janet Jacobs, LPN
Debra Hackler, MSN, RN
JoAnne Balthazor, RN
Tammy Honeycutt, RN, MSN – By phone

Staff Bill Anderson JD, BSN, RN

Guests None

Call to Order Kim Hensley, Chairperson called the meeting to order at 9:30 a.m.

Additions/Revisions to Agenda

Minutes The minutes from December 14, 2010 were reviewed. It was moved to accept the minutes from December 2010. Motion #1 Jacobs/Hackler approved.

Denied IOA's The denied IOA's were reviewed by the Committee. It was moved to accept the denied IOA's as reported. Motion #2 Jacobs/Hackler approved.

Unfinished Business
Missouri State
University FNP

University of Wisconsin
Eau Claire FNP

New Business
LTP: 5 year renewals

Valeo Behavioral Health The 5 year CNE renewal application was received by KSBN on January 13, 2011. The reviewers included Kim Hensley, Janet Jacobs and JoAnne Balthazor. It was moved to approve Valeo's CNE 5 year renewal application. Motion #3 Balthazor/Jacobs approved.

- Osawatomi State Hospital The 5 year CNE renewal application was received by KSBN on March 5, 2011. The reviewers included Serena Stutzman, Debbie Hackler and Tammy Huneycutt. It was moved to approve the 5 year application for renewal of Osawatomi State Hospital if changed to clarify the independent study policy and the issue of awarding of contact hours. Motion #4 Hackler/Stutzman approved.
- Kansas Hospital Association The 5 year CNE renewal application was received by KSBN on March 9, 2011. The reviewers included Kim Hensley, Janet Jacobs and Serena Stutzman. It was moved to hold renewal of KHA until have complete info on their documentation; and must report w/in 30 days to staff 6 items as discussed: TPE, Brochure; Certificate and Refund/Cancelation Partial Credit policy and fee policy. Motion #5 Jacobs/Hackler approved.
- Cushing Memorial Hospital The 5 year CNE renewal application was received by KSBN on February 16, 2011. The reviewers included JoAnne Balthazor, Debbie Hackler and Tammy Huneycutt. It was moved to approve Cushing Memorial Hospital's application for 5 year renewal if they change their documentation to place an agenda on the brochure, include the language of 107(b)(c), place the word XXX on certificates, clarify the fee assessment policy and the return check and fee policy. Motion #6 Hackler/Jacobs approved.
- KNI The 5 year CNE renewal application was received by KSBN on March 4, 2011. The reviewers included Kim Hensley, Debbie Hackler and Tammy Huneycutt. It was moved to accept KNI's 5 year renewal if they clarify independent study and provide objectives on brochure. Motion #7 Hackler/Jacobs approved.
- Coffeyville Regional Medical Center The 5 year CNE renewal application was received by KSBN on March 1, 2011. The reviewers included Serena Stutzman, Janet Jacobs and JoAnne Balthazor. It was moved to accept Coffeyville Regional 5 year renewal if sent in a copy of certificate of attendance. Motion #8 Jacobs/Stutzman approved.
- Culture Advantage The 5 year CNE renewal application was received by KSBN. The reviewers included Kim Hensley, Janet Jacobs and JoAnne Balthazor. It was moved to accept Obermeyer/Culture Advantage application for 5 year renewal if perform the following changes: create a policy for submittal of quarterly rosters, post course fees online, and clarify independent study calculation of contact hours. Motion #9 Hensley/Jacobs approved.
- Professional Education Center The 5 year CNE renewal application was received by KSBN on March 8, 2011. The reviewers included Serena Stutzman, Debbie Hackler and

Tammy Huneycutt. It was moved to accept Professional Education Center's 5 year renewal if they submit the following:

1. Submit updated roster with credit time being awarded and advertisements must exact language of 107(b)(c).

Motion #10 Stutzman/Huneycutt approved.

Harry Hynes Memorial Hospice

The 5 year CNE renewal application was received by KSBN on December 13, 2010. The reviewers included all of the CNE Committee members. It was moved to accept Harry Hynes Memorial Hospice 5 year renewal application. Motion #11 Jacobs/Hensley approved.

Presbyterian Manors of Mid America

The 5 year CNE renewal application was received by KSBN on March 8, 2011. The reviewers included all CNE Committee members. It was moved to accept Presbyterian Manors 5 year renewal application if they submit their advertisement with correct language per 107 (b)(c) including and all required components on brochure. Motion #12 Stutzman/Hackler approved.

LTP Initial Approvals Crossroads Hospice

The Long-Term Providership Initial application was received by Crossroads Hospice on February 18, 2011. The reviewers included Kim Hensley, Tammy Huneycutt and JoAnne Balthazor. It was moved to approve Crossroads Hospice application for initial approval only if they supply the six factors listed in the March 2011 minutes:

1. Coordinator
2. Clarify partial credit
3. Roster needs instructor and provider number listed
4. Clarify existence of in-service language on the brochure
5. Summary of planning for both presenters
6. Clarify independent study calculation of hours

Motion #13 Jacobs/Balthazor approved.

Iowa Western College

The application for Approval of IV Therapy course was received by KSBN on January 25, 2011. The reviewers included Serena Stutzman, Debbie Hackler and Janet Jacobs. It was moved to deny Iowa Western College's IV Therapy application based on lack of understanding Kansas law and scope. Motion #14 Jacobs/Stutzman approved.

Adjourn

It was moved to adjourn. Motion #15 Hackler/Stutzman approved.

Committee Chair

Date