

**Kansas State Board of Nursing
Landon State Office Building, Room 108
Finance Committee Minutes
March 28, 2012**

Time: 8:30 a.m. – 9:15 a.m.

Committee Members: Bernard Becker, Public Member, Chair
Robert Harvey, Public Member, Vice Chair
Jane Conroy, RN, NP-C, ARNP
Jeanne Walsh, RN, MSN

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, Director of Operations
Inge Reed, Administrative Specialist
Sheila Rice, Administrative Specialist

Call to order: The Finance Committee meeting was called to order in room 108 of the Landon State Office Building at 8:30 a.m. by B. Becker, Chair.

Review onsite packet:

Add/Rev. Agenda: The Board program was added under new business.

Minutes: The minutes of the December 14, 2011 meeting were reviewed. It was moved to approve the December 14, 2011 minutes. Motion #1 Conroy/Harvey.

Complaints/concerns: None.

Unfinished Business:

CNA/CMA: When Executive Reorganization Order (ERO) 41 was released, the professions of CNA, CMA and Home health aides were being transferred to KSBN. When M. Blubaugh received a copy of the budget she was informed there would be a GBA to remove the transfer and moneys associated with them. She then found out they transferred everything from KDHE to the Department on Aging.

New Business:

Budget FY12 & FY13: During the budget hearing in the house Social Service Budget committee the Governor's Budget Adjustment (GBA) to remove the 4 positions and \$300,000 from our budget was not published at that time. That budget hearing focused on that and said they would just hold this until the end of the year. The Senate ways and means subcommittee budget hearing the GBA had been released and stated to remove an additional \$10,000 from our budget and the Senate committee reinstated the \$10,000, which returned the appropriated level as requested. It is conference committee now.

Renewal notices:

S. Rice gave a presentation on the renewals notice cards and passed around a copy of the postcard that KSBN would like to send out as renewal notice instead of the c-fold cards KSBN presently uses. The postcard renewals notice will save KSBN around \$7000 annually.

It was moved to change the current c-fold renewal notice to a postcard. Motion #2 Conroy/Harvey.

Board program:

A. Guerrero gave a report on the Board program, which is how the Board members receive the packet for Board meetings or anything that needs to be sent to them. That program is out of date and he cannot change anything on that program when needed. He looking at getting Ipad's instead of the netbooks and an electronic system to download all the information without the need to mail the information to them or be in the office for it to be loaded onto their netbooks.

It was moved to replace existing Board member program and hardware with a new Board program and Ipad hardware option – approve expenditures up to \$18,000. Motion #3 Harvey/Conroy.

Adjourn:

Adjourned at 9:11 a.m.

Committee Chairperson

Date