

APPROVED JULY 16, 2003

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes
May 12, 2003**

TIME: 8:30 AM – 4:30 PM

Committee Members:

Kelly Arpin, LPN, Chair
Judith Hiner, BSN, RN, CNA, Vice - Chair
Carol Maynard, LMHT

Staff:

Diane Glynn, JD, RN, Practice Specialist

Call to order:

Kelly Arpin called the general session of the Investigative Committee to order at 8:30 a.m. Committee members and staff were present. Guests included Deborah Stern, Michael L. Nelson, Sue Philipp, Carolyn Middendorf, Corinne Kehrkery, Terri Roberts, Astrid Zagorski, Eva Ebner, Alma Heckler, Mary Blubaugh, Kathi Chalkley, Dee Price and Mary Truhe.

Review onsite packet:

There was no onsite packet to review.

Add/Rev. Agenda:

There were no additions and revisions to the agenda.

Minutes:

The minutes of the February 17, 2003 meeting were reviewed. Judith Hiner moved to approve the minutes as amended and Carol Maynard seconded. MSC.

Complaints/concerns:

There have been no complaints or concerns since the February meeting.

Old Business

ARNP case trends:

Diane Glynn reported that Adrian is still working on this issue. This will be put on the July agenda.

**Impaired Provider Program -
moves out of state:**

Judith Hiner motioned and Carol Maynard seconded to approve draft policy for Impaired Provider Program Participants Verification of Licenses and Provision of Information to other states. MSC
For the July meeting agenda include a copy of the contract licensee signs with KNAP and invite Mary Carder to attend the meeting.

Disposition of Investigative Files by Professional Staff:

Judith Hiner motioned and Carol Maynard seconded to approve Disposition of Investigative Files by Professional Staff as stated in policy as revised. Those revisions include: 1) under procedure #2 to read, The Professional staff for decision making will consist of at least two of the following individuals: Executive Administrator and Education Specialists. The Practice Specialist will be present as a consultant. 2) The second and third sentence in Procedure #3 will change to: The staff will discuss and mutually agree on a disposition for cases with the characteristics including but not limited to the following: 3) Procedure #4 will become #5 and “than” is changed to “then”. 4) The new Procedure #4 will be the second sentence from the old #4 with one change: Where mutual disposition is agreed and the licensee fails to respond to staff communication... 5) Procedure #5 will become #6. 6) Procedure #6 will become #7 with one change, “than” is changed to “then”. 7) And #7 becomes #8. 8) At the end of the Policy will be a statement to Refer to the Policy on Disposition of Cases. MSC

For the July meeting add review criteria on what other Boards of Nursing use for disposition of cases. A suggestion was made that in the future the minutes need to reflect that an audit was completed by the committee of the cases not opened for investigation.

New Business

Statute and Regulation review:

Carol Maynard motioned and Judith Hiner seconded to approve with no changes 65-4210, 65-4211, 65-4212 and 65-4213. MSC

Adjourn:

The general session was adjourned at 10:40 a.m.

Adjournment of general session:

Judith Hiner motioned to adjourn to executive session for privileged and confidential information review using the procedures established for case disposition. Carol Maynard seconded the motion. MSC.

Kelly Arpin, LPN, Chair

Date