

**Kansas State Board of Nursing
Board Meeting Minutes
September 24, 2003
Landon State Office Building, Room 106
Board Meeting**

Call to Order: The meeting was called to order by Board President K. Gilpin at 9:37 a.m. in room 106 of the Landon State Office Building.

Introductions: New appointed board members,
Debbie Dale LPN
Ann Chapman, RN, ARNP, CNS, Practice
Joan Sheverbush, RN, MSN, Educator
Barbara Stec, Public Member, re appointed.

Board Present: Karen Gilpin, RN, MSN, CNA
Tamara Hutchison, RN, BSN
Kelly Arpin, LPN
Judith Hiner, RN, BSN
Artis Perret, RN, MSN, ARNP
Carol Maynard, LMHT
Barbara Stec
Debbie Dale, LPN
Joan Sheverbush, RN, MSN
Ann Chapman, RN, MSN, ARNP

Board Absent: None

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator
Janette Pucci, MSN, RN, Education Specialist
Diane Glynn, JD, RN, Practice Specialist
Patty Brown, RN, MS, CNE Specialist
Roberta Kellogg, Administrative Specialist

Election of Officers: **President:** Judith Hiner nominated Karen Gilpin for President. Joan Sheverbush nominated Judith Hiner for president. It was moved nominations cease for president. Motion #1 Hiner. Karen Gilpin was elected President of the Board by ballot.

Vice President: Tamara Hutchison nominated Judith Hiner for Vice President and moved nominations cease. Motion #2 Hutchison. Judith Hiner was elected Vice-president of the Board by ballot.

Secretary: Debbie Dale nominated Ann Chapman for Secretary. Judith Hiner nominated Kelly Arpin for Secretary. It was moved nominations cease for secretary. Motion #3 Hiner. Kelly Arpin was elected Secretary of the Board by ballot.

Review onsite packet:

- Add/Rev Agenda:
1. Open NPA this legislative session
 2. Future of LMHTs
 3. Executive Session will be held at 2:30 p.m.

Minutes: The July 17, 2003 Board meeting minutes were reviewed. It was moved to approve the July Board Meeting Minutes. Motion #4 Hiner/Hutchison Adopted UYVV.

Agency Reports:

Admin. Rept.: M. Blubaugh, Executive Administrator reported to the Board. (See report).

Staff Repts.: J. Pucci Education Specialist reported to the board. (See report).

P. Brown CNE Specialist reported to the board. (See report)

A. Guerrero, Computer Support Tech. reported to the Board. (See report)

D. Glynn Practice Specialist reported to the board. (See report)

Committee Reports

Practice/LMHT: T. Hutchison, Chairperson, gave the Practice/LMHT Committee report. (See committee report). The Practice/LMHT Committee report was accepted by consensus of the Board. No action items.

Educ. Rept.: K. Gilpin, gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved by the Education Committee that the Butler County Community College Curriculum request for change in the plan of nursing curriculum organization involving the delivery method of nursing courses; Provide nursing students NR 202 and NR 203 courses by web-enhanced class. Motion #5 Approve Gilpin/Hutchison Adopted UYVV.

It was moved by the Education Committee that the Pittsburg State University ARNP curriculum request for change in content requiring credit hours in nursing courses, NURS 830 4 CR to be divided into NURS 830 2 CR and NURS 831 2 CR; NURS 835 4 CR to be divided into NURS 835 2 CR and NURS 836 2 CR; NURS 840 2 CR to be divided into NURS 840 1 CR and NURS 841 1 CR. Motion #6 Gilpin/Hutchison Adopted. (One Abstention) Joan Sheverbush.

Pittsburg State University had brought several courses on the ARNP program to the board earlier for same change dividing into theory (didactic) and clinical courses. Carolyn thought these courses were included in that request but could not find documentation and contacted Janette in July when they were reviewing the curriculum to teach those courses this fall. Because it was no different than other courses divided previously PSU made request for this board meeting but started new courses this fall. This is one example where the delegation to the education specialist for provisional changes would have cleared PSU to do what was necessary. A letter will be sent to Pittsburg State University.

It was moved by the Education Committee that the following nursing programs are approved from July 1, 2003 to June 30, 2004. Baccalaureate: Baker University, Bethel College, Emporia State University, Fort Hays State University, Mid America Nazarene University, Newman University, Pittsburg State University, Southwestern College, University of Kansas, Washburn University, Wichita State University.

Associate Degree: Barton County Community College, Butler County Community College, Cloud County Community College/North Central Kansas Technical College, Colby Community College, Dodge City Community College, Fort Scott College, , Garden City Community College, Hesston College, Hutchinson Community College, Johnson County Community College, Kansas City Kansas Community College. Kansas Wesleyan University, Labette Community College, Manhattan Area Technical College, Neosho County Community College, North Central Kansas Technical College, Pratt Community College, Seward County Community College.

Practical Nursing Programs: Barton County Community College, Butler County Community College, Cloud County Community College/North Central Kansas Technical College, Colby Community College, Dodge City Community College, Flint Hills Area Technical College, Hutchinson Community College, Johnson County Community College, Kansas City Kansas Area Technical School, KAW Area Technical School, Labette Community College, Manhattan Area Technical College, Neosho County Community College, North Central Kansas Technical College, Northeast Kansas Area Technical School, Pratt Community College, Seward County Community College, Wichita, Technical College.

ARNP programs: Fort Hays State University, Pittsburg State University, University of Kansas and Wichita State University.

RNA & ARNP Programs: Newman University and University of Kansas. Motion # 7 Gilpin/Hutchison Adopted UYVV.

It was moved that Peggy Adams's petition be approved to retest following completion of a paper on the differentiation between PN and RN. Maria Callaghan's petition be approved following completion of a paper on the differentiation between PN and RN. Kendra Mathis' petition be denied. Ms. Mathis is required to complete a review course and it is recommended that she have more clinical experience as a LPN. Motion #8 Gilpin/Hutchison Adopted UYVV.

Open Form: Janelle Erven spoke to the board, via telephone, about the incident of Oklahoma RN students who were licensed as LPNs when they had not graduated from an approved school. One student was issued a temporary license and then was denied a permanent license and asked to return the temporary license. Staff will look at processes in the office regarding endorsements. It was mentioned that there are nurse tech positions out there for possible use in hospitals in western Kansas.

BREAK: 12:08 p.m.

Open Session: 1:00 p.m.

Introductions: Board members introduced themselves to the newly appointed board members.

CNE Rept.: J. Hiner Chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board. The CNE Committee determined the conference call was successful and is scheduling a Conference Call for their December meeting.

It was moved from the CNE Committee to approve 5 year renewals for Pittsburg State University Dept. of Nsg., Allen County Community College and William Newton Memorial Hospital. Motion #9 Hiner/Arpin Adopted UYVV.

It was moved from the CNE Committee to approve Long Term Provider applications for central Kansas Med Ctr. and Menorah Medical Center. Motion #10 Hiner/Arpin Adopted UYVV.

Inv. Comm.: K. Arpin Chairperson gave the Investigative Committee Report. (See committee report). The Investigative Committee report was accepted by consensus of the Board.

K.S.A. 65-4214, 65-4215, 65-4216 and 65-4217 were reviewed. No changes were recommended. It was moved out of Investigative Committee for board approval the following statutes.

- 65-4214 violations; penalties
- 65-4215 practice of medicine not authorized
- 65-4216 report of certain actions
- 65-4217 immunity from liability

Motion #11 Arpin/Hiner Adopted UYVV.

It was moved approval of 60-16-104 with all of (h) (3) stating clinical component shall be based on successful completion check list. Motion #12 Hutchison/Arpin Adopted UYVV.

I.V. Therapy:.

T. Hutchison Chairperson gave the IV Therapy Adv. Committee Report. (See committee report) The IV Therapy Advisory Committee report was accepted by consensus of the Board. It was moved 60-16-103 deleting "42" from contact hours. Motion #13 Hutchison/Perret Adopted UYVV.

Finance Rept.:

Barbara Stec, Chairperson gave the Finance Committee report. (See committee report:) The Finance Committee report was accepted by consensus of the committee.

M. Blubaugh explained Delegate Assembly to the new board members. It was moved the Board approve the Finance Committee minutes from May 14, 2003. Motion #14 Stec/Hutchison Adopted UYVV.

It was moved to spend KSIP funds for delegate assembly not to exceed \$10,000 co-hosting the evening at conference plus gifts for each of the delegates. Motion #15 Stec/Hiner Adopted UYVV.

It was moved to approve the purchase of the additional parallel firewall to enhance our current protection and link the internet up to \$5,000. Motion #16 Stec/Hutchison Adopted UYVV.

It was moved to give the Executive director authorization to adopt the web page contract with INK with revisions. Motion #17 Stec/Hiner Adopted UYVV.

Old Business

Del. Assm.

Staff and Board members that attended Delegate Assembly in Alexandria, VA reported on the meeting held Aug. 5, 6, 7, 8, 2003

New Business

Comm. Appts.:

Committee applications will be reviewed and appointments made by Karen, Judith and Mary following the meeting.

LMHT future:

Carol Maynard announced that she is retiring from the board. Marilyn Katzer does not wish to be re appointed to the Practice/MHT Committee. C. Maynard recommended the board consider doing a survey of MHTs to determine what the MHTs want. Due to the lack of interest in MHTs it was suggested a bridge program from LMHT to LPN be established. It was moved that a survey be done by Mary Blubaugh and Carol Maynard to see where they are with their profession and that there be a

continuance of the LMHT on the KSBN. Motion #18
Maynard/Sheverbush Adopted UYVV.

Exec. Session: There was discussion the Board going into executive session for attorney client privilege with Board Attorney Ralph DeZago and Mar Blubaugh present for 15 minutes. It was moved to go into Executive Session for attorney client privilege with Board Attorney Ralph DeZago and Mary Blubaugh present. Motion #19 Hiner/Arpin Adopted UYVV. Executive session began at 2:22 p.m.

Open Session: 2:37 p.m.

S.Dakota: The request of the South Dakota Board of Nursing to be approved to have clinical sites for Kansas students taking the .S. D. University nursing course students is to be placed on the Education agenda for the December meeting.

The annual Directors and Educators orientation will be held Tuesday September 30 at the KNEA Building in Topeka.

The annual Christmas dinner is to be scheduled for December 16th.

Orientation is to be scheduled for new board members and committee members.

Adjourn: It was moved to adjourn Motion #20 Hiner/Arpin Adopted UYVV. Adjourn at 2:47 p.m.

Board Secretary

Date

Board President

Date

Executive Administrator

Date