

**Kansas State Board of Nursing
Landon State Office Building, Room 108
Finance Committee Minutes
September 15, 2004**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members: Barbara Stec, Public Member, Chair
Tamara Hutchison, MSN, RN, Vice-Chair
Karen Gilpin, MSN, CNAA

Staff: Mary Blubaugh, MSN, RN
Adrian Guerrero, IT Consultant
LaNae Workman, Administrative Assistant

Call to order: The Finance Committee meeting was call to order in room 108 of the Landon State Office Building at 8:30 a.m. by Barbara Stec, Chair.

Review onsite packet: None.

Add/Rev. Agenda: Additions: 1. Budget for FY04.
2. Delegate Assembly.

Minutes: It was moved to accept the June 23, 2004 Finance Committee minutes. Motion #1 by Hutchinson/Gilpin.

Complaints/concerns: None.

Old Business: FY04 was \$64,000 under budget due to pre-paying for some items. All monies will go into the KSIP account for future technology upgrades.

It was moved that an additional \$20,000 be moved to the KSIP account. (This will be a total of \$160,000 in KSIP account) Motion #2 by Gilpin/Hutchinson.

Delegate Assembly expenditure totals from the KSIP account were \$2,299 for the gift bags and reception with \$4,038 for registration and travel.

New Business: The budget for FY 06/07 has been submitted.

Installation of the new Imaging system has been pushed back to October for a newer version that is to be available in mid to late October.

APPROVED

12/14/2004

Imaging of the original licensure application microfilm rolls is under way and the LPN files are being done now with RN and ARNP to later.

Adjourn:

9:13 AM.

Committee Chairperson

Date