

Approved

**Kansas State Board of Nursing
Landon State Office Building, Room 106
Board Meeting Minutes
September 19, 2007**

MEETING LOCATION: Landon State Office Building
900 SW Jackson, Room 1051 - 106 -108
Topeka, Ks 66612

Call to Order: The meeting was called to order by Board President J. Conroy at 9:35 a.m. in room 106 of the Landon State Office Building.

Board Present: Jane Conroy, NP-C, ARNP
Janice McCart RN, MSM, Public Member
Judith Hiner, RN, BSN, CNA
Barbara Stec, Public Member
Jeanne Walsh, RN, MSN
Janet Jacobs, LPN
Joan Sheverbush, RN, MSN

Absent: Tamara Hutchison, RN, BSN, with prior notice
Linda Goodwin, MSN, MBA. CNA
Debbie Dale, LPN

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator
Nancy Mosbaek, PhD, RN, Education Specialist
Diane Glynn, JD, RN, Practice Specialist
Patty Brown, RN, MS, Education Specialist
Inge Reed, Senior Administrative Assistant
Adrian Guerrero, IT Manager

Review onsite packets:

Add/Rev. Agenda: Under unfinished business
1. insert #10 Joint KSBN-KBHA

Announcements: No announcements.

Consent Item Agenda: None

Minutes: The June 20, 2007 minutes were reviewed. It was moved to approve the June 20, 2007 board minutes as amended. Motion #1 Jacobs/McCart Adopted UYVV.

The Salina meeting minutes were reviewed. It was moved to approve the Salina meeting minutes as amended. Motion #2 Hiner/Jacobs Adopted UYVV.

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The joint KSBN/KSBHA meeting minutes were reviewed. It was moved to approve the minutes as amended. Motion #3 Hiner/Jacobs Adopted UYVV.

Exec. Admin. Report:

M. Blubaugh reported to the Board. (See Report) It was consensus of the Board to accept the report.

Discussion was held regarding the date to hold the Strategic Plan. It was consensus of the Board to hold the Strategic Planning meeting at a time away from the Board meeting. A date for the Strategic Planning meeting will be set in spring of 2008.

A letter was received from the Food and Drug Administration (FDA) encouraging ARNP's to take advantage of the number of election tools from FDA. It was consensus to the Board to work with the FDA to get the information out.

M. Blubaugh updated the Board members on time sheet changes. In a meeting with Accounts and Reports (A&R) M. Blubaugh learned that if Board members take day(s) off from their place of employment to attend KSBN Board meetings and are requesting payment they will be required to document such on their time sheets. Board members cannot be paid if using vacation days.

Staff Reports:

N. Mosbaek reported to the Board (See Report) It was consensus of the Board to accept the report.

P. Brown reported to the Board. (See Report) It was consensus of the Board to accept the report.

D. Glynn reported to the Board. (See Report) It was consensus of the Board to accept the report.

A. Guerrero reported to the Board. (See report) It was consensus of the Board to accept the report.

M. Knight's A.A.G. report to the Board is in the Board packet.

Strategic Plan:

No discussion on the current Strategic Plan.

Educ. Comm. Rept.:

J. Sheverbush, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved for Dr. Nancy Mosbaek to monitor Southwestern College rather than do a site visit due to a pass rate of 100% for 2007. Motion #4 Sheverbush/Hiner Adopted UYVV.

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It was moved approval be extended to all educational programs for 2007-2008 with the exception of Bethel College which will be granted conditional approval due to May 2007 site visit. Motion #5 Sheverbush/Hiner Adopted UYVV.

It was moved to approve the Kansas Core Curriculum for PN as presented. Motion #6 Sheverbush/Walsh Adopted UYVV.

It was moved to approve the Hutchinson Community College PN program's major curriculum change request. Motion #7 Sheverbush/Jacobs Adopted UYVV.

It was moved to approve the curriculum changes presented by Labette County Community College PN to RN articulation program to add 5 LPN articulation students to level II. Motion #8 Sheverbush/Walsh Adopted UYVV.

It was moved to approve the curriculum changes resented by the KU RNA program. Motion #9 Sheverbush/Walsh Adopted UYVV.

It was moved to approve the requested changes from Wichita State University in their undergraduate nursing program. Motion #10 Sheverbush/Walsh Adopted UYVV.

It was moved to accept the application to start a PN program at Midwestern College. Motion #11 Sheverbush/McCart Adopted UYVV.

It was moved to approve the education evaluation waiver request for Diane Neidermayer. Motion #12 Sheverbush/Walsh Adopted UYVV.

It was moved to accept the Academic Evaluation waiver request from Yusra Ibrahim Salman. Motion #13 Sheverbush/Jacobs Adopted UYVV.

It was moved the request to take the LPN exam for Robert C. Okoy be declined based on the length of time that has lapsed since completion of the practical nursing education and previous unsuccessful attempts at passing NCLEX-PN. Motion #14 Sheverbush/Walsh Adopted UYVV.

It was moved to approve the request for education evaluation waiver for Ruth A. Ogat. Motion #15 Walsh/Jacobs Adopted UYVV.

CNE Comm. Rept.:

B. Stec chairperson gave the CNE Committee report. (See Committee Report) The CNE Committee report was

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accepted by consensus of the Board. KSNA was granted an extension for their 5 year renewal. K.A.R. 60-9- 107 was discussed and then tabled until the December 2007 meeting.

It was moved to approve the 5 year renewals for Education Resources, Institute for Natural Resources, Lawrence Memorial Hospital, Maureen Griese, Mercy Health Systems of Kansas, Robert J. Dole Medical and ROC, Wichita Black Nurses Association and Morton County Health Systems. Motion #16 Stec/Jacobs Adopted UYVV.

It was moved to approve Cypress Heart long term provider application pending submission of minor corrections to Patty. Motion #17 Stec/Jacobs Adopted UYVV.

It was moved to approve KDHE long term provider application. Motion #18 Stec/Jacobs Adopted UYVV.

Break: 10:53 a.m. – 11:10 a.m.

Practice/MHT Rept: J. Hiner, vice-chairperson gave the Practice Committee report. (See Committee Report) The Practice Committee Report was accepted by consensus of the Board. No action items.

Chair to Vice President Sheverbush:

ARNP Report: J. Conroy chairperson gave the ARNP Committee Report. (See Committee Report) The committee report was accepted by consensus of the Board.

It was moved to approve 60-11-103 as amended. Motion #19 Conroy/Walsh Adopted UYVV.

It was moved that we have a subcommittee meeting between KSBN and KSBHA to discuss the ARNP regulations and supervisory regulations. Motion #20 Conroy/McCart Adopted UYVV.

It was moved that we hold 60-11-118 to gather further information on the proposed regulation. Motion #21 Conroy/McCart. Adopted UYVV.

It was moved that 60-13-103 and 60-13-104 be moved to hearing along with 60-11-101 through 60-11-107. Motion #22 Conroy/Jacobs Adopted UYVV.

It was moved that there be no changes in 60-11-116 and 60-11-110. Motion #23 Conroy/Jacobs Adopted UYVV.

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The Board discussed scheduling a public hearing for K.A.R. 60-13-103 and 60-13-104. Both regulations have been approved by the Department of Administration and the Attorney General's office. It was consensus of the board to hold these regulations and hold the hearing when the remaining ARNP regulations are approved.

Chair to Board President Conroy:

Break: 11:55 a.m.

Open Session: 1:00 p.m.

Open Forum: Cynthia Teel, PhD., RN, University of Kansas School of Nursing spoke to the Board about the Pre-Licensure Nursing Clinical Education Capacity in Kansas.

IV Therapy: J. Jacobs chair gave the IV Therapy Advisory Committee Report. (See Committee Report) The IV therapy Advisory Committee report was accepted by consensus of the Board.

It was moved to accept the IV Therapy Final Clinical Competency Checklist as revised. Motion #24 Jacobs/Sheverbush Adopted UYVV.

Investigative Rept: J. Hiner chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to approve the regulation reporting of certain misdemeanor convictions with the exclusion of #10. Motion #25 Hiner/Jacobs Adopted UYVV.

It was moved to approve the updated agency model for disposition of Investigative files by Professional Staff. Motion #26 Hiner/Jacobs Adopted UYVV.

Finance Rept.: J. McCart chairperson gave the Finance Committee Report. (See Committee report) The Finance Committee was accepted by consensus of the Board.

It was moved to recommend no changes in KSA 74-1110. Motion #27 McCart/Sheverbush. Adopted UYVV.

Unfinished Business

Delegate Assembly: The report from Delegate Assembly was addressed in the Executive Administrators report.

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KSBN-KSBHA: Scheduling another joint meeting with KSBN and KSBHA Board members was discussed during the ARNP Committee report. A joint meeting is to be scheduled.

ARNP Regs.: K.A.R. 60-11-101, K.A.R. 60-11-102, K.A.R. 60-11-103, K.A.R. 60-11-104, K.A.R. 60-11-105 and K.A.R. 60-11-107 were discussed in the ARNP Committee meeting.

New Business

Election of Officers: **President:** Janice McCart nominated Jane Conroy for president. Joan Sheverbush nominated Judith Hiner for president. It was moved nominations for president cease by acclimation. Vote by ballot. Judith Hiner was elected President.

Vice President: Judith Hiner nominated Jeannie Walsh for Vice President. It was moved nominations for vice president cease by acclimation. Vote by ballot. Jeannie Walsh was elected Vice-president.

Secretary: Judy Hiner nominated Tamara Hutchison for Secretary. It was moved nominations cease by acclimation. Vote by ballot. Tamara Hutchison was elected Secretary.

Adjourn: It was moved to adjourn. Walsh/Stec Motion #28 Adopted UYVV.

Jane Conroy, Board President

Judith Hiner, Secretary

Mary Blubaugh, Executive Administrator
