

Investigative Committee

DRAFT

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Agenda
September 15, 16, 2008**

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice Chair
Jane Conroy, RN, MS, NP-C ARNP

Staff: Diane Glynn, JD, RN, Practice Specialist
Patricia Byers, Sr. Administrative Assistant

- I. Call to order at 9:00 a.m. on **Monday, September 15, 2008** in LSOB, Room 1051, Staff Conference Room.
 - A. Adjourn to executive session for privileged and confidential information review.

- II. Call to order general session at 8:30 a.m. on **Tuesday, September 16, 2008** in LSOB, Room 1051, Library
 - A. Review of onsite packets
 - B. Additions and revisions to agenda
 - C. Minutes
 1. Approval of June 11th and 12th, 2008 committee minutes
 - D. Complaints/concerns
 - E. Unfinished Business
 - F. New Business
 1. KNAP Quarterly
 - G. Adjournment of general session

- III. Call to order at 9:30 a.m. on **Tuesday, September 16, 2008** in LSOB, Room 1051, Library
 - A. Adjourn to executive session for privileged and confidential information review. Adjournment when review completed.

Please Note: Additional items, which have come to the attention of the Board or Committee, will be handled as time permits. Agenda is subject to change based upon items to come before the Board.

Handouts or copies of materials brought to the board or committees for discussion by committee members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30th calendar day may be addressed at the meeting at the discretion of the President of the Board or chairperson of the committee.

Inv. 1

DRAFT JUNE MINUTES

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes**

June 11, 2008

TIME: 9:00 a.m. – 5:00 p.m.

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Executive Session: Janet Jacobs motioned to adjourn to executive session at 9:20 a.m. for privileged and confidential information review using the procedures established for case disposition. Tamara Hutchinson seconded the motion. MSC. Executive session adjourned at 4:30 p.m.

June 12, 2008

TIME: 8:30 a.m. – 9:30 a.m.

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Staff: Diane Glynn, JD, RN, Practice Specialist
Patricia Byers, Senior Administrative Assistant

Call to order: Tamara Hutchison called the general session of the Investigative Committee to order at 8:30 a.m. Committee members, other Board members and staff were present. Guests included Terri Roberts and Jan Fenske.

Review onsite packet: There was no onsite packet to review.

Additions/revisions to agenda:

Minutes: The minutes of the March 18, 2008 meetings were reviewed. Jane Conroy moved to accept the Amended minutes as written and Janet Jacobs seconded. MSC.

Complaints/concerns: There have been no complaints or concerns since the March meeting.

Unfinished Business Motion by Jane Conroy that the investigative committee recommend to the Board that we abolish the CNE audit due to compiled statistics and seconded by Janet Jacobs. MSC

Inv. 2

Motion by Janet Jacobs to leave KSA 65-4210, 65-4211 and 65-4212 as they are with no changes and seconded by Jane Conroy. MSC

Discipline Models:

New Business

Discussion by Janet Jacobs on Tercap

Adjournment of general session: The general session was adjourned at 9:40 a.m.

June 12, 2008

TIME: 10:00 a.m. – Until Finished

Committee Members:

Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Executive Session:

Janet Jacobs motioned to adjourn to executive session at 10:05 a.m. for privileged and confidential information review using the procedures established for case disposition. Jane Conroy seconded the motion. MSC. Executive session adjourned at 2:30 p.m.

Tamara Hutchison, RN, BSN, Chair

Date

Inv. 3

APPROVED – 6/12/08

**Kansas State Board of Nursing
Landon State Office Building
Board of Nursing Library, Room 1051
Investigative Committee Minutes**

March 17, 2008

TIME: 9:00 a.m. – 5:00 p.m.

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Executive Session: Janet Jacobs motioned to adjourn to executive session at 9:45 a.m. for privileged and confidential information review using the procedures established for case disposition. Jane Conroy seconded the motion. MSC. Executive session adjourned at 4:30 p.m.

March 18, 2008

TIME: 8:30 a.m. – 9:30 a.m.

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Staff: Diane Glynn, JD, RN, Practice Specialist
Patricia Byers, Senior Administrative Assistant

Call to order: Tamara Hutchison called the general session of the Investigative Committee to order at 8:35 a.m. Committee members, other Board members and staff were present. Guests included Terri Roberts and Ronda Eagleson.

Review onsite packet: Guideline for Disciplinary Action.

Additions/revisions to agenda: Addition to the agenda was a Presentation by Susan Mandaele and Cathy Kettlewell of Washburn University on discipline statistics

Mark Knight regarding gathering more information on K.S.A. 65-1120 and possible definition for permanent revocation.

Minutes: The minutes of the December 17 and 18, 2007 meetings were reviewed. Jane Conroy moved to accept the minutes as written and Janet Jacobs seconded. MSC.

Complaints/concerns: There have been no complaints or concerns since the December meeting.

Inv. 4

Unfinished Business

Table review. Motion by Jane Conroy to bring before the full Board and seconded by Janet Jacobs. MSC

Discipline Models:

New Business

Motion by Janet Jacobs and seconded by Jane Conroy to change the contract with KNAP Section 4 changing the report time from 5 days to 10 days.

Review of K.S.A. 65-1120 – discussion on further research for permanent revocation. Mark Knight will report back at a future meeting.

Review of K.S.A. 65-1117 review of CNE audit procedure. Staff and KSNA will keep statistics for next 90 days and report back at next committee meeting.

Adjournment of general session: The general session was adjourned at 10:40 a.m.

March 18, 2008

TIME: 10:50 a.m. – Until Finished

Committee Members: Tamara Hutchison, RN, BSN, Chair
Janet Jacobs, LPN, Vice-Chair
Jane Conroy, RN MS, NP-C ARNP

Executive Session: Janet Jacobs motioned to adjourn to executive session at 11:00 a.m. for privileged and confidential information review using the procedures established for case disposition. Jane Conroy seconded the motion. MSC. Executive session adjourned at 1:30 p.m.

Tamara D Hutchison, RN, BSN, Chair 6/2/08
Tamara Hutchison, RN, BSN, Chair Date

Inv. 5



Kansas Nurse Assistance Program

Statistical Summary

Reporting Period 04/01/2008 - 06/30/2008

Referrals into Program 32

Type of License

RN 25
 LPN 4
 CRNA 2
 ARNP 1
 LMHT 0
 Applicant/unknown 0

Board

Known 17
 Unknown 15
 Previous Peer Assist 7
 Diverted 13

Referral Source

Board 16
 Employer 4
 Co-worker 0
 Self 12
 Family/Friend 0
 Other 0

Gender

Male 3
 Female 29

Active Cases

Total number in Program 223

Reason for Referral

Alcohol 5
 Drugs 21
 Alcohol & Drugs 4
 Mental Health 0
 Other 1

Closed Cases

36

Successful 17
 Uncooperative 13
 Death
 No Diagnosis 4
 Other (moved, etc.) 2

Inv. 6