

APPROVED

**Kansas State Board of Nursing  
Landon State Office Building, Room 108  
September 15, 2009  
Continuing Nursing Education Committee Minutes**

TIME: 9:35 a.m. – 10:40 a.m.

Committee Members: Kim Hensley, LPN Chair - by phone  
Dinell Stuckey, Public Member, Vice Chair - by phone  
Serena Stutzman, MSN, RN, ARNP-BC  
Kathy Hubka, BSN, RN, NCSN - by phone  
Debbie Hackler, MSN, RN

Staff: Diane Glynn, JD, RN  
Bill Anderson BNS, RN, JD

Absent: None

Call to Order Kim Hensley called the meeting to order at 9:35 a.m.

Additions/Revisions to Agenda There were no additions or revisions to the agenda.

Minutes: The June 2009 meeting minutes were reviewed. Kathy Hubka moved that the minutes be approved as they were written. Motion #1 Hubka/Hackler approved.

Denied Individual Offering of Approval: Diane Glynn requested to be allowed to resent the declined IOA's to Serena Stutzman and permission was granted.

Unfinished Business:

LT Provider Application: Surgical Specialists application for Long-Term providership was reviewed Diane Glynn wrote a letter requesting additional information concerning the presentation on Botox. Surgical Specialist replied that they were not going to do the Botox presentation and wished to pull it from the application, and leave the presentation on Venus Closure and Early Detection of Colorectal Cancer. There was some confusion between the parties whether Surgical Specialist wanted the presentation as a Long-Term provider or as a single course. Serena Stutzman asked Diane Glynn to write a letter requesting that Surgical Specialist make a distinction as to whether the presentations will be a long term or single course. It was moved that the distinction between LTP and individual course offering be made clear and see if they would like to use the latter. Motion #2 Stutzman/Hackler approved.

LTP 5 year Renewal: Diane requested the committee's wishes concerning the following issue: When providers file the 5 year renewal application, should the provider also file an annual report,

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or just include the annual statistics with the 5 year renewal? It was consensus of the committee to just have the statistics included with the 5 year renewal and not file a separate annual report at this time.

New Business:  
LTP 5 year Renewal

Sunflower LTC Consultants:

Discussion amongst the committee included the question: Do they intend to provide for independent study? Diane Glynn stated that since there was no mention of the independent study then it should be assumed that there will be no independent study allowed. Further discussion included whether work experience for the teachers be included or just for the provider. Diane Glynn clarified that just the experience for the provider has initially been provided usually, since the provider is not sure of the identities of their teachers. It was moved that the 5 year renewal for Sunflower is approved with the exception of providing independent study as no information on independent study was submitted for approval. Motion #3 Stuckey/Hensley approved.

Pratt Reg. Medical Center:

The initial review was completed by Serena Stutzman, Debbie Hackler and Dinell Stuckey. It was moved to approve the 5 year renewal for Pratt Regional Medical Center. Motion #4 Hackler/Stutzman approved.

University of Kansas:

The initial review was completed by Kim Hensley, Dinell Stuckey and Debbie Hackler. It was questioned what the evaluation plan needs to show. It was decided the sample results would suffice. It was moved to approve the 5 year renewal for the University of Kansas AHEC – East. Motion #5 Hackler/Stuckey approved.

Butler County CC:

The initial review was completed by Kathy Hubka and Debbie Hackler. A typographical error was discussed with the date of 2007 in the program evaluation instead of 2009. It was moved to approve the 5 year renewal for Butler County Community College. Motion #6 Hubka/Hackler approved.

Johnson County CC:

The initial review was completed by Dinell Stuckey, Kathy Hubka and Debbie Hackler. It was moved to approve the 5 year renewal for JCCC. Motion #7 Hackler/Stuckey approved.

Cloud County CC:

The initial review was completed by Serena Stutzman Dinell Stuckey and Kathy Hubka. It was moved to approve the 5 year renewal for Cloud County CC. Motion #8 Hubka/Stutzman approved.

VA Eastern KS Health Care System:

The initial review was completed by Serena Stutzman, Kathy Hubka and Debbie Hackler. It was moved to

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approve the 5 year renewal for VA – Eastern Kansas.  
Motion #9 Hackler/Stutzman approved.

Olathe Medical Center:

The initial review was completed by Dinell Stuckey, Serena Stutzman and Kathy Hubka. It was moved to approve the LTP 5 year renewal for Olathe Medical Center. Motion #10 Stuckey/Stutzman approved.

Professional Continuing Education, Inc.

The initial review was completed by Kathy Hubka and Debbie Hackler. Kathy was called away from the conference. Discussion took place regarding whether the policy should specify that no particular credit can be given if the time of attendance is less than 1 hour. Diane Glynn stated that it should and that the policy should be specific. It was moved to approve Professional Continuing Education 5 year renewal with a letter clarifying partial credit hours awarded. Motion #11 Hackler/Stuckey approved.

LTP Renewals Not Filed:

A list of providers who submitted their annual report were examined. They will be placed on the December 2009 agenda.

LTP Annual Reports:

Discussion was held regarding the reports that have been completed. Some annual reports have been supplied as of the time of the meeting. In response to a question, Diane Glynn reported that the important items looked at are fees total program evaluation, and statistics. The committee needed a consensus on the items on page 6, 7, and 9, and the additions were supplied by staff. It was moved for consensus of acceptance of annual reports including additions noted. Kim Hensley called for a consensus vote. Consensus passed with no negative notes.

LT Initial Application

Shara Spilker:

The initial review was completed by Serena Stutzman, Kathy Hubka and Debbie Hackler. It was moved to approve the initial application LTP of Shara Spilker. Motion #13 Stutzman/Hackler approved.

Kansas Heart Hospital:

The initial review was completed by Dinell Stuckey, Serena Stutzman and Kathy Hubka. The reviewers did not see information regarding independent study within the LTP application. It was moved to approve the initial LTP application for Kansas Heart Hospital excluding the independent study. Motion #14 Stutzman/Stuckey approved.

Kansas Eye Bank and Cornea Research:

The initial review was completed by Dinell Stuckey, Serena Stutzman and Debbie Hackler. The application contained the statement "No credit for less than 30 minutes of attendance." The regulations require longer. It was moved

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to approve the LTP application of Kansas Eye Bank and Cornea Research with the exclusion of the offering of independent study and with the direction that they clarify their policy & procedures to state "No credit awarded for fractions of hours less than 50 minutes". Motion #15 Hackler/Stutzman approved.

Recommendations:

Discussion took place regarding staff to look into pursuing an online process for long term providers and single offering providers to submit their applications in order to decrease paper, and streamline the standardize the application process. It was moved for the Board to "look into"/pursue creating an on-line process for CE provide for both one-time offerings and LTP – this would decrease the use of paper, stream – line the process, and create a standardized process. Motion #16 Stutzman/Hackler approved.

December Agenda:

Agenda items for the December 2009 meeting were discussed. Nine (9) long term provider applications turned in to late for this meeting will be considered during the December meeting. Betty Gathers or Mercy Regional requested clarification of the issue as to whether credit will be given anymore for BLS, ACLS, PALS, and other continuing training. ANCC has announced that they will stop giving education credit for the training if it is a renewal of the training, but credit will be given for the initial training course. Information from ANCC will be included in the December packets for committee members to evaluate. Staff was directed to send a letter to Ms. Gathers to thank her for the information and the fact that it will be considered.

Adjourn

Serena Stutzman moved to adjourn the meeting. It was moved to adjourn at 10:40 a.m. Motion #17 Stutzman/Hackler approved.

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Chairperson

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Date