

**Application for Initial Approval of a Nursing Program  
K.S.A. 60-2-101  
Kansas State Board of Nursing  
Checklist & Table of Contents**

Page Number(s)	Contents
	<b>Administration &amp; Organization</b>
	Name of controlling institution
	Name and title of administrator of controlling institution
	Description of legal body responsible for general policy and provides financial support of nursing education program
	Name and title of the administrator of the nursing education program
	Credentials of administrator
	Administrator job description
	Bylaws
	Sources of all financial support and proposed budget
	<b>Nursing Program</b>
	Course of study
	Credential to be conferred
	Rationale for establishment of program – needs study, etc.
	Potential effect on other nursing programs in the area – letters sent to programs and summary of conversations
	Proposed date of initial admission of students to the program
	Number of admission each year and number of students per admission
	Admission requirements
	Proposed curriculum
	<b>Clinical Agencies</b>
	List of each affiliating agency and census of each
	<b>Faculty</b>
	Name, credentials, area of clinical expertise, assignments, etc.