

**Application for Initial Approval of a Nursing Program
K.S.A. 60-2-101
Kansas State Board of Nursing
Checklist & Table of Contents**

Page Number(s)	Contents
	Administration & Organization
	Name of controlling institution
	Name and title of administrator of controlling institution
	Description of legal body responsible for general policy and provides financial support of nursing education program
	Name, title and credentials of the administrator of the nursing education program
	Administrator job description
	Sources of all financial support and proposed budget
	Nursing Program
	Course of study
	Credential to be conferred
	Rationale for establishment of program – needs study, etc.
	Potential effect on other nursing programs in the area – letters sent to programs and summary of conversations
	Proposed date of initial admission of students to the program
	Number of admissions each year and number of students per admission
	Admission requirements
	Proposed curriculum with total number of hours of both theoretical and clinical instruction
	Clinical Agencies
	List of each affiliating agency and census of each
	Signed contracts of letters from clinical facilities stating they will provide clinical experiences for the program's students
	Faculty
	Number, qualifications and assignments of faculty members.