

Topic	Supporting Information	Location	Regulation	Comments/ Decision
Preceptors	Faculty Table which includes: <ul style="list-style-type: none"> • Name of faculty • FT or PT (use FTE) • Academic Credentials • Degrees • Institution granting degree • Area of clinical expertise • Area(s) of assignment • Licensure • Indicate degree plan and progress towards degree Job description for faculty Selection policies Orientation plan Faculty organization by-laws Preceptor List which includes: <ul style="list-style-type: none"> • Name of preceptor and course with Prefix & number (NURS 1011) • License number & state of license • Date orientation completed • Roles of preceptors and faculty • Methods of contact between faculty & preceptor • Procedure for selecting preceptors Preceptor orientation materials	Report Report or Exhibit Report Exhibit	60-2-103	
Curriculum Please send copies of objectives for each course with the report submitted for review.	Copy of current curriculum with date of last revision <ul style="list-style-type: none"> • Include nursing & non-nursing courses • Include credit and clock hours for each nursing course and identify clinical hours if courses are not separate • Include observation and preceptor hours for each course Testing process with test analysis and the written test procedure List of clinical facilities Number of students by classes Clinical rotation schedules with responsible faculty listed – (evidence of 1:10 clinical faculty/student ratio)	Report Report Table in Report Report or Exhibit	60-2-102 60-2-104 60-2-105	

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	Each affiliating agency used for clinical instruction shall be staffed independently of student assignments	Statement in Report, Interviews with faculty & students		
Students	<p>Show written policies for the following:</p> <ul style="list-style-type: none"> • Admission <ul style="list-style-type: none"> ○ Generic ○ Transfer ○ Articulation • Degree plan (advising sheet) • Oral and written English proficiency • Readmission • Progression • Counseling & guidance • Student role versus employee role • Representation on faculty governance • Graduation • refund policies governing all fees and tuition paid by students • ethical practices including recruitment, admission, and advertising • Written policy providing information to any student who may be subject to licensure denial <p>Samples of student work</p>	Report or Exhibit	60-2-102 60-2-107	
Administrative Policies & Procedures	<p>Pass rates for the last 5 years</p> <p>An audited fiscal report of the nursing program covering the previous two (2) years, including income and expenditures</p> <p>Make available: educational institution's administrators, faculty (general education and required support course), support services personnel, students, staff members of selected affiliating agencies</p> <p>Faculty minutes for at least the last 3 years, faculty and student handbooks, student records, policies and procedures, budget procedure, affiliating agency contracts</p> <p>Articulation Plan</p> <p>Program Evaluation Plan developed by faculty along with evidence of data (collected, aggregated, trended, and</p>	<p>Report</p> <p>Exhibit</p> <p>Interviews</p> <p>Exhibit</p> <p>Report or Exhibit</p> <p>Exhibit</p>	60-2-102 60-2-103 60-2-104	

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	<p>analyzed) and actions taken (revise, develop, maintain)</p> <p>List any faculty hire exceptions and document (a) through (d) of 60-2-103 (c) (2)</p> <p>Policies & Procedures – include performance evaluation</p>	<p>Report or Exhibit</p> <p>Exhibit</p>		
Curriculum	Graduate Outcomes, Philosophy/ Framework/Program Concepts, Course objectives	Cross-Walk Table(s) Report	60-2-102 60-2-104 60-2-105	

Recommendations:

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July 09/ Documentation for Re-Approval