

60-16-103. Course approval procedure.

- (a) Each person desiring to obtain approval for an intravenous (IV) fluid therapy course shall submit a proposal to the board.
- (b) The proposal shall contain the following:
 - (1) The name and qualifications of the coordinator;
 - (2) the name and qualifications of each faculty member of the course;
 - (3) the mechanism through which the provider will determine that each licensed practical nurse seeking to take the course meets the admission requirements;
 - (4) a description of the educational and clinical facilities that will be utilized;
 - (5) the outline of the classroom and clinical curricula, including time segments;
 - (6) the methods of student evaluation that will be used, including a copy of the final written competency examination; and the final clinical competency examination; and
 - (7) if applicable, a request for continuing education approval meeting the following criteria:
 - (A) For each long-term provider, the IV therapy course provider number shall be printed on the certificates and the course roster, along with the long-term provider number.
 - (B) For each single program provider, the single program application shall be completed. There shall be no cost to this provider for the initial single offering providership.
- (c) Continuing education providers shall award at least 32 contact hours to each LPN who completes the course. Continuing education providers may award 20 contact hours, one time only, to each RN who completes the course.
- (d) After initial approval, each change in the course shall be provided to the board for approval before the change is implemented.
- (e)
 - (1) All IV fluid therapy course providers shall submit to the board an annual report for the period of July 1 through June 30 of the respective year that includes the total number of licensees taking the intravenous fluid therapy course, the number passing the course, and the number of courses held.
 - (2) The single program providership shall be effective for two years and may be renewed by submitting the single offering provider application and by paying the fee specified in K.A.R. 60-4-103(a)(5). Each single program provider who chooses not to renew the providership shall notify the board in writing of the location at which the rosters and course materials will be accessible to the board for three years.
 - (3) Each long-term provider shall submit the materials outlined in subsection (b) with the five-year long-term provider renewal.
- (f) If a course does not meet or continue to meet the criteria for approval established by the board or if there is a material misrepresentation of any fact with the information submitted to the board by a provider, approval may be withheld, made conditional, limited, or withdrawn by the board after giving the provider notice and an opportunity to be heard.

History: (Authorized by and implementing K.S.A.. 65-1136; effective Nov. 21, 1994; amended June 14, 2002; amended July 29, 2005.)